

**CITY OF PETERSBURG
HARBOR DEPARTMENT
HARBOR POLICY**

This document is to be used as a general guide based upon the rules and regulations of the Petersburg Port and Harbors. It is the intent of this policy to maximize the safe and efficient use of the harbor policies. This policy adheres to the written Statement of Policy Relating to Operation and Management of State Owned Harbor Facilities issued by the State of Alaska Department of Transportation.

PERMANENT MOORAGE:

Permanent moorage is assigned from the Harbor Waiting Lists. To receive a stall assignment one must first apply to the waiting list. Applications to the Harbor Waiting List are made in the Harbor Office. Assigned vessel length will be within ten feet of length of stall.

Permanent Moorage Fees:

Permanent moorage fee is based upon overall length of vessel and length of stall.

Waiting List:

The waiting list is broken into five categories based upon the different stall sizes: 17' and under, 20' to 24', 30' to 32', 40' to 42' and 50', 62', 75', 78', 100' and over.

It is not necessary to own a vessel to apply to the waiting list. However, when a person receives notice of a stall available for assignment they must respond within a reasonable time not to exceed 30 days with proof of ownership of a vessel in that size category or give up their position on that list.

It is the applicant's responsibility to keep the Harbor Office informed of any address or telephone number changes.

Transfer of Stalls:

Permanent moorage space is non-transferable from one person to another.

The Harbormaster has authority to transfer stallholders to make better use of available space.

Vessel Sales and Permanent Moorage:

When a permanent stallholder sells his/her vessel he/she must notify the Harbor Office.

When a vessel sells, the permanent moorage space does not go with it. The seller is required to notify the Harbormaster within one week of the date of the sale. At that time he/she must state the intent to either replace the vessel or give up the stall. If the seller does not notify the Harbormaster within the seven days, the Harbormaster may take the stall and reassign it to the next qualified applicant from the waiting list.

When a person sells his/her vessel, he/she has one year from the reported date of sale to replace the vessel with one of the same size in order to keep their permanent moorage. If they do not replace the vessel within the time allowed, his/her permanent moorage will be cancelled. During the year, he/she will be required to continue to pay for permanent moorage at the previous rate.

Trading Stalls:

Stall may be traded with the consent of the Harbormaster.

Sub-leasing permanent moorage:

Regulations prohibit the sub-leasing of permanent stalls. Permanent moorage will be terminated immediately if a stallholder is found to be sub-leasing; he/she has no authority to let another person use his/her stall. Only the Harbormaster may allow non-assigned persons to use another person's permanent stall. The non-permanent stall user shall be charged the appropriate fee.

Additional Vessels in Stalls:

Extra vessels in a stall, whether tied along side a moored vessel or behind it or in front of it, are charged a flat rate of \$2.00 per foot per month. Extra vessels are permitted only when there is enough room for them. If an extra boat causes any problems for neighboring stall users, it must be removed immediately.

Absentee Vessels:

When vessels are going to be out of assigned stalls for periods longer than a few days, it is very helpful for the Harbor Department to know this. During the summer a large number of transient vessels come through Petersburg and need mooring space. The Harbormaster temporarily allows these vessels to "Hot Berth" in permanent stalls. The transient vessel is advised that they must vacate the stall if the permanent stall holder returns. By keeping the Harbor Office up to date, allows Harbor Staff to make certain the stall is available when permanently assigned vessels return. It is appreciated if a vessel radio in advance to notify the Harbor Office of an ETA and will help Harbor Staff to better serve all boaters.

Live-Aboard Policy and Fees:

Any vessel having a person or persons staying aboard is defined as a live-aboard vessel. Commercial boats that leave the harbor for extended amounts of time each month are exempt from this policy during that month.

If a boat is occupied for fifteen days or more in any given month, the occupant shall be liable for a full month's live-aboard charge. Notification to the Harbor Office that the boat shall be occupied less than the fifteen days in any given month shall be the burden of the occupant. Without the proper notification the occupant shall be liable for the full monthly charge,

Vessels may not be rented for profit as recommended by the State Policy on Harbor Management on the prohibition of commercial business conducted within the harbor.

In addition to the monthly moorage fee, live-aboards are charged a minimum residential user's fee of \$50.00 for the first person and \$20.00 for each additional person living aboard a vessel each month.

Vessel Standards:

The Harbors are intended for use by vessels that are capable of operating under their own power. Vessels that appear to be inactive and/or a hazard to the harbor will receive written notification that they appear to be in violation of Harbor Policy. Owners receiving notification must come into compliance or face eviction from the Harbor Facility. An owner who wishes to appeal the eviction notification must first go before the Petersburg Harbor Advisory Board at a regularly scheduled meeting to argue his/her case. If the vessel owner is not satisfied with the decision of the Harbor Board he/she may then ask the City Manager to review the decision.

SERVICES PROVIDED:

Garbage:

Garbage dumpsters are available near the top of all Harbor gangways for use by Boat Harbor patrons. Items too large for the dumpsters are to be taken to the Municipal Landfill at the end of Sandy Beach Road.

Items should not be left on the floats or fingers in any of the Harbors. Harbor personnel will pick up and dispose of any items found lying around on the docks without trying to locate their owners.

Hazardous materials such as large batteries should be left near the Dumpster will be disposed of properly by Harbor Staff.

Electricity:

Electricity is available at each stall and various spots in our transient areas. Permanent Harbor users must request permanent service at the Municipal Utility Office and from that point forward all electrical business must be accomplished through that office.

Waste Oil:

Waste oil disposal tanks are provided at all Harbors. Please do not dispose of gasoline or solvents in these tanks. These chemicals can cause problems in the burning of the waste oil. If these chemicals are found in the waste oil, it cannot be burned and must be shipped out of state as hazardous materials, at an enormous cost to the Municipality.

It is also very helpful if old filters and debris are cleared from the top screen when finished dumping of waste oil.

Water:

Potable water is supplied to all Harbors year-round. Water outlets are located in the leading zones of all harbors. Private water hoses are not to be left on floats as to cause hazard to the walking public as well as freezing and impeding snow removal in the winter.

Vehicle Parking:

Twenty-four hour through 7-day parking is available to all harbor users. Permanent vessel owners in the North and Middle Harbors are issued a parking permit at the first of each year, which allows them to park in the Middle Harbor parking lot for a period of 24 hours before moving the vehicle. The South Harbor has 72-hour parking lots at both ends of the harbor, which include specific areas for 7-day parking.

Fisherman's Work Float:

There is a year around work float located between the Middle and South Harbor available for fisherman to use, while working on their boats or gear. No overnight moorage is permitted at this float without permission of the Harbormaster. No storage of any gear, nets or materials is permitted without the Harbormaster's permission. All users are asked to clean up after themselves.

Tidal Grid:

A timber grid is available for use in front of the Harbor Office in the North Harbor. The grid is limited to vessels under 42' in length. Electricity, potable water and garbage services are provided. Power washers are also available for a fee.

A steel tidal grid is available for use and is located at the south end of the South Harbor. This grid is limited to vessels under 100' length and 200 ton in weight. Electricity, potable water and garbage services are provided.

Both grids are available on a first-come first served basis. Vessels are limited to 48 hours (2 days) on the on a first-come-first served basis. Vessels are limited to 48 hours (2 days) on the grid unless prearranged with the Harbormaster.

Larger vessels (vessels over 60 gross tons) must notify the Harbormaster prior to using the grid. In some cases special precautions must be used as directed by the Harbormaster. Please contact the Harbormaster prior to using the grid if there is any doubt whether your vessel is too large to use this facility. Fees for grid use are \$.60 per foot in the North Harbor and \$.96 per foot in the South Harbor.

Harbor Cranes:

The Petersburg Harbor has two large cranes located on our Crane Dock for the use of boaters. The larger of the two has the capacity to lift up to five tons and the smaller crane can lift up to two and a half tons. Please do not lift over these amounts as damage may occur. The launching of seine skiffs with Harbor cranes is prohibited.

In order for the power to be activated to use these cranes you must call the Harbor Office via VHF channel 16 and request them to be turned on. The fee for using the crane is based on \$20.00 an hour and it is the responsibility of the user to call the Harbor Office to turn the crane off.

Loading Zones:

There are loading zones located at the bottom of the walking ramp in each harbor. They are easily identifiable by the yellow paint on the bull-rail on the floats.

The loading zones have a 4-hour time limit and vessels 24 feet in length and over are allowed to tie up in these areas. There is also a loading ramp located in the North Harbor that is used by commercial fishing vessels to load and unload gear. The loading zones may also be used for gear loading, unloading and/or taking on potable water.

Launch Ramp:

There are two launch ramps in the harbor facility. A seasonal launch ramp is located on Harbor Way next to the North Harbor. This launch ramp is used for loading and unloading commercial gear as well. A year round concrete launch ramp is located at the south end of the South Harbor. This ramp also has a float next to it for vessels to tie up, for 60 minutes on the north side and 6 hours on the south side. The loading and unloading of commercial gear is prohibited on this launch ramp.

Skiff Float:

There is a skiff float located next to the North Harbor available for vessels under twenty-two feet in length. The moorage fee for this area is \$2.00 per foot per month. Quarterly stickers are given to users to identify vessels.

Dock Carts:

The Harbor Department provides dock carts at the top of most harbor gangways in all three harbors. These carts are there for the use of harbor patrons only. Please be considerate enough to clean and return them to the top of the gangways when you have finished using them. If you notice any of these carts damaged please report it to the Harbor Office so problems may be fixed.

Bicycle Racks:

Some of the harbors have bike racks in the parking area. Please use them. There is an ordinance against riding bikes on the docks. If you must take your bike on the floats please walk it to your destination. \$25.00 citation per offense.

Fish Cleaning Tables:

There are fish cleaning tables located on the floats of both the North and Middle Harbors and at the end of the launch ramp float in the South Harbor. These tables are provided for the cleaning of sport caught fish. No commercially caught fish may be cleaned at any of the fish cleaning tables in any of the Harbors. Potable water is available at each table. Users are requested to clean up the area after using these facilities.

Snow Removal:

The Harbor Department keeps a boat watcher logbook at the Harbor Office. It is the responsibility of the vessel owner to inform the Harbor Office if they are going to be out of town for any period of time, while the vessel remains in the Boat Harbor. The Harbor Office attempts to notify the logged boat watcher in the event of an emergency. It is also important to leave a phone number where the owner might be reached.

The Harbor Department does not provide boat watcher services due to the liabilities involved.

Transient Moorage Policy

All transient vessels are requested to contact the Petersburg Harbormaster via VHF channel 16 upon entering the Petersburg Harbor. At his time the transient vessel must identify themselves and give any information requested, such as length and beam of vessel. The Harbor staff will then direct the vessel to transient moorage.

Registration

All transient vessels are required to register with the Harbor Department. At the time of registration, transients are advised of the fees and services available.

Moorage

The City of Petersburg has three harbors, identified as the North, Middle and South Harbors. Transient vessels may be directed to anyone of the three depending upon size and availability of space. If a transient vessel is assigned a stall, they are advised that they must vacate that stall if the permanent stall holder returns to port. This system is called "Hot-Berthing".

Transient Fees

Transient moorage fees are \$0.40 per foot per day (plus a city 6% sales tax) based upon the overall length of the vessel. The monthly rate is \$4.00 per foot (plus a city 6% sales tax) and is again based upon the overall length of the vessel. Harbor policy requires that if a vessel is in the Harbor for eight hours or more in any given month it will be charged for a day(s) moorage.

There is a monthly floatcharge fee for those on the waiting list, as well as commercial vessels that frequent the harbor during the summer months.

Services Provided

Water, garbage and waste oil services are incorporated in the transient fees, unless the transient does not stay in the harbor for over eight hours, in which case there is a fee for each service used. Also available for free with fee for transient moorage, is the use of the work float.

Additional services available for a fee are the use of electricity, the grids, power washers and the cranes. Contact the Harbor Department to make arrangements concerning these.