

Petersburg Borough

Incorporated as a Borough on January 3, 2013



Annual Budget 2014-2015



Petersburg Borough, Alaska
 Index for Fiscal Year 2014/2015

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Petersburg Borough, Alaska
General Fund
Proposed FY 2015 Budget

	<i>FY 12/13 Actual</i>	<i>FY 13/14 Adopted Budget</i>	<i>FY 14/15 Adopted Budget</i>
Revenues			
Property Tax	2,912,072	2,904,038	3,169,135
Sales Taxes	2,863,066	2,956,892	3,118,900
Licenses & Permits	8,002	10,600	8,500
Federal Grants	59,428	59,000	58,000
State Shared Revenue	1,428,387	1,064,604	1,362,072
State Grants for Operating Expenses	434,503	434,839	436,089
State Charges for Services	355,036	355,036	404,759
Charges for Services	263,474	276,800	278,700
Fines & Forfeits	12,096	17,000	17,500
Miscellaneous Revenues	76,952	115,000	38,219
General Fund Overhead	539,450	518,582	550,492
Proceeds of General Fixed Assets	2,150	1,000	1,000
Interfund Transfers	660,000	655,000	605,000
Total Revenues	9,614,617	9,368,391	10,048,366
Expenditures			
Assembly	138,077	118,200	139,900
Administration	370,383	409,927	407,910
Attorney	65,725	45,000	45,000
Information Technology	88,217	86,766	129,865
Finance	530,118	553,079	557,670
Police/Jail	1,511,575	1,554,062	1,673,209
Fire/EMS	469,990	537,646	533,850
Public Works	1,216,949	1,240,553	1,219,800
Community Development	180,165	189,865	197,840
Facilities Maintenance	372,652	456,545	382,669
Community Services	1,975,381	2,007,000	1,991,000
Library	261,891	350,034	372,704
Parks & Recreation	835,060	925,129	887,334
Non-Departmental	569,635	554,065	555,900
Other Expenses - Contingency	-	90,000	47,878
Subtotal	8,585,819	9,117,872	9,142,528
Transfers - Out	736,385	250,000	905,837
Total Expenditures	9,322,203	9,367,872	10,048,366
Net Revenue over Expenditures	292,413	519	0
Unassigned Fund Balance End of Year	3,951,287		

FUND BALANCE POLICY (4-6 MONTHS OF OPERATING EXPENSES) \$3.03 MILLION TO \$4.5 MILLION

Petersburg Borough, Alaska
General Fund Revenues - Detail

110 Account Number	Description	FY 12/13 Actual	FY 13/14 Adopted Budget	FY 14/15 Adopted Budget
Revenues				
Property Tax				
000 401100	PROPERTY TAX	3,152,467	3,283,279	3,518,933
000 401120	Aquatic Center - First Bond	(23,666)	(24,535)	(24,527)
000 401120	Aquatic Center - Second Bond	(138,732)	(139,177)	(138,217)
000 401120	Aquatic Center - Third Bond	(36,851)	(37,985)	(37,005)
000 401140	School Deferred Maintenance	(80,217)	(78,750)	(27,270)
000 401150	Vocation Education Bldg	(33,639)	(34,794)	(34,554)
000 401130	Assisted Living	(199,249)	(187,875)	(181,575)
000 401135	Library GO Bond	-	(105,125)	(102,725)
000 401160	Sr. Citizen/Disb. Vet. Exemptions	(321,370)	(330,000)	(352,925)
000 402120	Federal PILT	534,395	510,000	500,000
000 401240	Motor Vehicle Registration	32,198	34,000	32,000
000 401180	Penalty & Interest	26,736	15,000	17,000
	Subtotal	2,912,072	2,904,038	3,169,135
Sales Tax				
000 401200	Local 6% Sales Tax	2,808,341	2,902,892	3,062,900
000 401260	Transient Occupancy Tax	40,472	45,000	46,000
000 401220	Penalty & Interest	14,253	9,000	10,000
	Subtotal	2,863,066	2,956,892	3,118,900
Licenses & Permits				
000 403100	Building Permits	7,511	10,000	8,000
000 403120	Solicitors/Itinerant Merchants	-	-	-
000 403140	Animal Licenses	491	600	500
	Subtotal	8,002	10,600	8,500
Federal Grants				
000 402220	SEACAD Grant	57,403	55,000	55,000
000 402220	USDA FS Special Services Agreement	2,025	4,000	3,000
	Subtotal	59,428	59,000	58,000
State Shared Revenue				
000 402140	Fisheries Business Tax	1,036,385	500,000	800,000
000 402160	Shared Fisheries Landing Tax	37,759	20,000	20,000
000 402170	Liquor Licenses	8,800	7,500	8,000
000 402180	State Revenue Sharing	345,443	537,104	534,072
	Subtotal	1,428,387	1,064,604	1,362,072
State Grants for Operating Expenses				
000 402275	State PERS Relief	381,838	343,750	345,000
000 402230	Library Grants	10,027	6,250	6,250
000 402223	Police Officer Grant (COPS)	42,637	84,839	84,839
	Subtotal	434,503	434,839	436,089
State Charges for Services				
000 402221	D.O.T. Airport Sec. - 9th Officer	91,739	91,739	91,739
000 402222	Jail Contract & Public Safety Agreement	263,297	263,297	313,020
	Subtotal	355,036	355,036	404,759
Charges for Services				
000 404110	Fees for Survey & Appraisal	750	2,000	1,000

Petersburg Borough, Alaska
General Fund Revenues - Detail

110 Account Number	Description	FY 12/13 Actual	FY 13/14 Adopted Budget	FY 14/15 Adopted Budget
000 404120	Police Services	15,580	16,000	15,000
000 404121	Other Public Safety Charges	1,686	300	200
000 404130	Contract Work	2,221	4,000	2,500
000 404140	Ambulance Fees	38,949	25,000	32,000
000 404170	Soil Disposal Site	30	1,000	1,000
000 404220	Recreational Activity Fees	193,949	210,000	210,000
000 404300	Cemetery Open & Closing	2,900	3,000	3,000
000 404325	Other Public Works Charges	3,183	7,500	5,000
000 404330	Equipment Rental	1,803	1,000	1,000
000 404340	Library Sales	272	-	-
000 404341	Passport Revenue	1,900	2,000	2,500
000 404342	Library Charges for Services	3,540	2,500	3,000
000 404380	Miscellaneous Administration	(3,288)	2,500	2,500
Subtotal		263,474	276,800	278,700
Fines & Forfeits				
000 405100	Court Fines/forfeitures	5,670	11,500	11,000
000 405120	Library Fines	5,911	4,500	5,500
000 405130	Animal/Vehicle Impounds	515	1,000	1,000
Subtotal		12,096	17,000	17,500
Miscellaneous Revenues				
000 410100	Investment Income	36,435	80,000	35,000
000 410120	Donations	1,850	-	-
000 410140	Leases of Land	38,251	34,000	2,300
000 410150	Library Endowment Income	-	-	519
000 410160	Leases Romiad	-	-	-
000 410260	Charges For Services	385	1,000	400
000 410300	Cashier's Over & Short	31	-	-
Subtotal		76,952	115,000	38,219
General Fund Overhead				
000 406100	Electric Fund	190,696	183,579	184,766
000 406120	Water Fund	69,682	65,745	65,123
000 406140	Sewer Fund	50,420	47,405	49,807
000 406160	Sanitation Fund	87,219	78,911	81,726
000 406180	Harbor/Port Fund	71,422	69,062	73,010
000 406220	Elderly Housing Fund	24,911	24,145	26,606
000 406240	Assisted Living	45,100	49,735	69,454
Subtotal		539,450	518,582	550,492
Proceeds of General Fixed Assets				
000 404320	Cemetery Plot Sales	1,800	1,000	1,000
000 404360	Equipment Sales	350	-	-
Subtotal		2,150	1,000	1,000
Interfund Transfers				
000 402240	Project Close Out - Transfer In	-	-	-
000 410290	National Forest Receipts Schools	660,000	655,000	605,000
Subtotal		660,000	655,000	605,000
Revenues & Transfers Total		9,614,617	9,368,391	10,048,366

BOROUGH ASSEMBLY

GENERAL FUND - 110

Assembly Description:

The Borough Assembly is elected by the citizens of Petersburg to establish ordinances and policies under the laws of the State of Alaska, and the Borough Charter. The Borough Assembly is charged with balancing desires of the Borough's residents.

Personnel:

Mayor, Six Assembly
Members

Assembly Goals and Objectives:

- To provide financial security and economic stability for the Petersburg Borough.
- To provide financial security and economic stability for the Petersburg Borough.
- To provide comprehensive planning which is continuous, flexible, and participatory.
- To support and plan for land use, affordable housing and employment opportunities.
- To support the maintenance and development of community infrastructure such as electrical power, safe water and wastewater facilities, harbors and ports, street paving and traffic flow.

ADMINISTRATION

GENERAL FUND - 110

Administration Description:

The Borough Manager is the chief administrative officer and head of the administrative branch of borough government. The Manager is responsible for government administration under the ordinances and policies established by the Borough Assembly in accordance with State Statutes, the Home Rule Charter, and the Municipal Code.

Personnel:

Borough Manager,
Clerk, Deputy
Clerk (3 FTE)

Administration Goals and Objectives:

- To further organizational unity and integration.
- To create and implement a performance based management and budgeting system.
- To enhance attention and careful responsiveness to the public.
- To facilitate identification and achievement of departmental goals, objectives and strategies.
- To improve budget production, administration, accountability and evaluation.
- To recommend staffing and resource requirements to achieve goals and objectives.
- To strengthen the adequate exchange of information, expectations and commitment.
- Establish and maintain a central records storage and retrieval program.

Petersburg Borough, Alaska
Assembly - Administration - Attorney

110 Account Number	Description	FY 12/13 Actual	FY 13/14 Adopted Budget	FY 14/15 Adopted Budget
Borough Assembly				
Salaries & Wages				
511 500110	Salaries	23,432	27,000	27,000
511 500200	Benefits	3,409	4,200	4,200
Subtotal		26,841	31,200	31,200
Supplies				
511 501320	Operating Supplies	3,756	7,000	10,000
Subtotal		3,756	7,000	10,000
Services & Charges				
511 501410	Professional Services	70,174	60,000	60,000
511 501420	Communications	2,426	-	9,700
511 501430	Travel & Training	7,684	15,000	15,000
511 501440	Advertising	9,541	5,000	5,000
511 501497	Election Expenses	8,913	-	9,000
511 501415	Borough Promotion	8,362	-	-
511 501416	Borough Formation	381	-	-
Subtotal		107,481	80,000	98,700
Borough Assembly Total		138,077	118,200	139,900
Administration				
Salaries & Wages				
512 500110	Regular Pay	246,139	251,266	251,757
512 500200	Benefits	100,647	119,561	130,653
Subtotal		346,786	370,827	382,410
Supplies				
512 501320	Operating Supplies	3,090	3,000	3,300
512 501340	Small Tools/Equipment	1,823	1,500	1,500
Subtotal		4,913	4,500	4,800
Services & Charges				
512 501410	Professional Services	250	-	-
512 501415	Dues & Memberships	4,445	3,500	3,500
512 501420	Communications	7,263	5,000	7,200
512 501430	Travel & Training	6,726	10,000	10,000
512 501490	Misc.-Other Charges	-	16,100	-
Subtotal		18,684	34,600	20,700
Administration Total		370,383	409,927	407,910
Attorney				
Services & Charges				
515 501410	Borough Attorney	31,065	25,000	30,000
515 501415	Labor Attorney	349	10,000	15,000
515 501416	Borough Formation	34,312	-	-
515 501417	Redistricting	-	10,000	-
Attorney Total		65,725	45,000	45,000

INFORMATION TECHNOLOGY GENERAL FUND - 110

Department Description:

It is the responsibility of the IS Department to provide and maintain computer technology to efficiently meet the information processing needs of the Borough. The top priority is to insure the preservation, availability, security and integrity of the information contained on the Borough's computers and information systems.

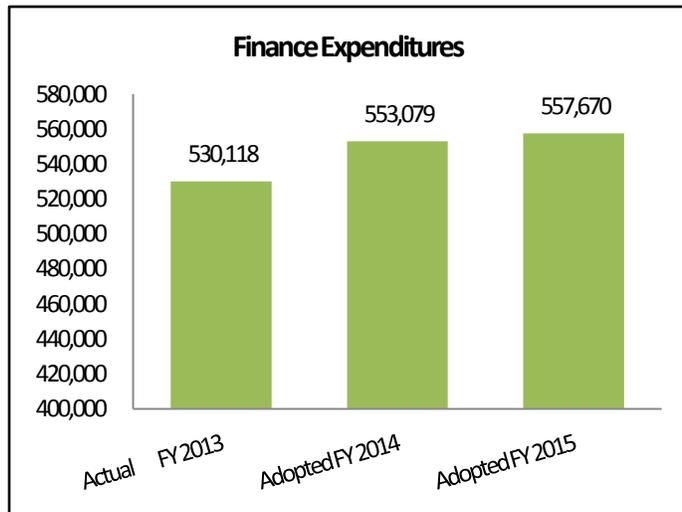
Personnel: Contracted Remote Network Support Currently under Contract with Professional Computer Systems for providing Information Technology support and services. This Contract has been in place since January 2012.

**Professional Computer Systems, Co.
3710 Timberline Drive
Denison, IA 51442-0116
P 712.263.3106
www.pcscsco.com**

FINANCE DEPARTMENT GENERAL FUND - 110

Department Description:

The Finance Department is responsible for all accounting, budgeting and financial information services for the Petersburg Borough. These services include accounts payable, property and sales tax collection, and A/R for water, wastewater, electric and sanitation utility charges. The Finance Department also collects on Borough leases, rent, harbor moorage and ambulance fees. We oversee administration and reimbursement of grants, record fixed assets & prepare the annual Borough budget and financial statements.



Personnel: Finance Director, three full time and two part time Finance Staff (5 FTE)

2015 Goals and Objectives:

- Consolidate Harbor Moorage and Utility Billing into one Billing system.

Petersburg Borough, Alaska
Information Services - Finance Department

110 Account Number	Description	FY 12/13 Actual	FY 13/14 Adopted Budget	FY 14/15 Adopted Budget
Informations Systems				
Salaries & Wages				
513 500110	Regular Pay	-	-	-
513 500200	Benefits	6,762	-	-
	Subtotal	6,762	-	-
Supplies				
513 501320	Operating Supplies	628	1,000	500
513 501340	Small Tools/Equipment	2,809	7,250	1,500
	Subtotal	3,437	8,250	2,000
Services & Charges				
513 501410	Professional Services	56,245	64,864	65,765
513 501420	Communications	8,299	9,652	11,600
513 501470	Utilities	3,385	4,000	3,500
	Subtotal	67,929	78,516	80,865
513 506519	Virtual Servers	10,089	-	47,000
4 Servers are currently running on Windows 2003, support ends July 2015.				
	Subtotal	10,089	-	47,000
	Information Services Total	88,217	86,766	129,865

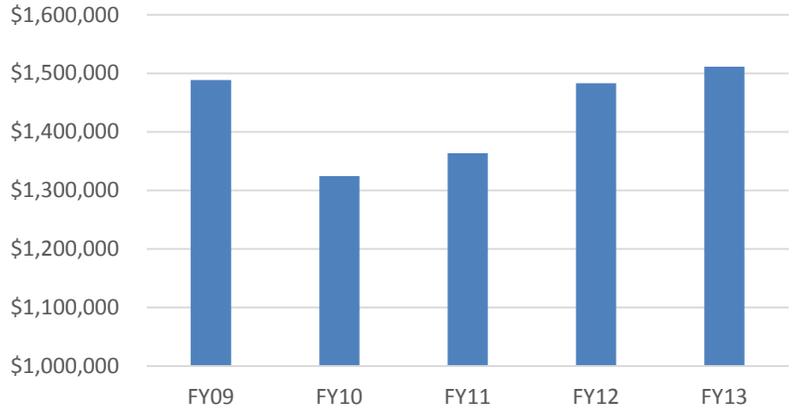
Finance				
Salaries & Wages				
514 500110	Regular Pay	258,432	259,142	259,050
514 500120	Overtime Pay	28	500	500
514 500200	Benefits	102,382	122,244	124,420
	Subtotal	360,842	381,885	383,970
Supplies				
514 501320	Operating	12,360	12,970	12,775
514 501340	Small Tools & Equip.	4,325	3,414	3,500
	Subtotal	16,685	16,384	16,275
Services & Charges				
514 501410	Professional Services	9,631	11,440	10,490
514 501412	Tax Assessor	37,513	40,000	40,000
514 501413	Accounting/Auditing	54,267	55,000	57,000
514 501420	Communications	20,165	20,560	21,125
514 501430	Travel & Training	1,786	2,310	2,310
514 501440	Advertising & Printing	3,858	4,000	4,500
514 501498	Credit Card Fees - Prop. Tax	20,094	18,000	22,000
	Subtotal	147,314	151,310	157,425
	Operations & Maintenance Subtotal	524,841	549,579	557,670
Capital Outlays				
514 506500	*Office Equipment	5,277	3,500	-
	Subtotal	5,277	3,500	-
	Finance Department Total	530,118	553,079	557,670

Department Description:

Moving forward in a partnership with the community to protect life and property of the citizens of Petersburg.

To provide a secure facility for housing prisoners that maximizes safety for employees and prisoners alike.

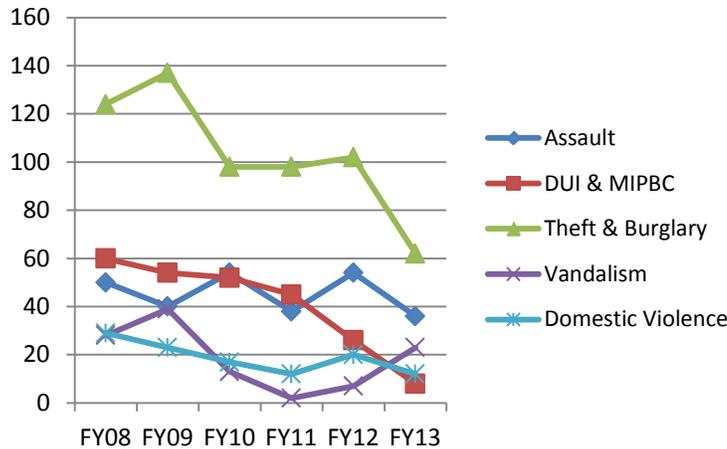
Actual Police & Jail Expenditures



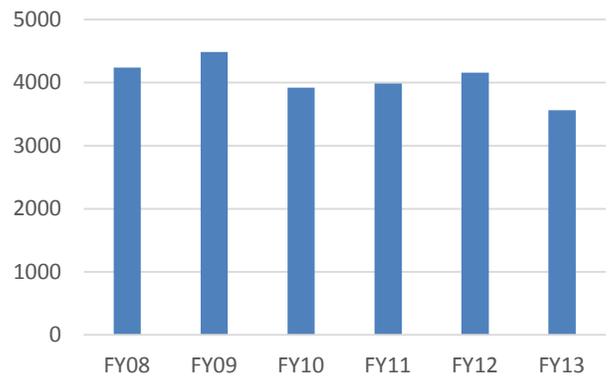
Personnel: Police Chief, Police Captain, seven Patrol Officers, Support Services Manager, Chief Dispatcher, & four Dispatcher/Corrections Officers. (15 FTE)

2014 Goals and Objectives:

- Bolster Relationship between the Community and Police Department; develop and expand Community Service Officer Position
- Enhance Records Management System to Improve Security and Efficiency
- Maximize Training Dollars
- Draft and Implement updated Jail Policies and Procedures
- Complete Design and Begin Renovation of Municipal Building



Calls for Service



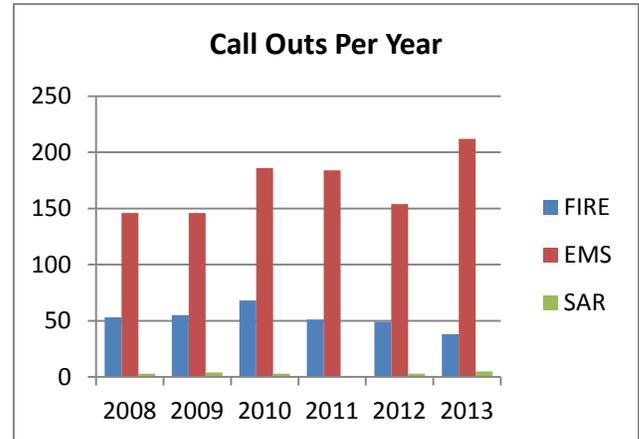
Petersburg Borough, Alaska
Police - Jail

110 Account Number	Description	FY 12/13 Actual	FY 13/14 Adopted Budget	FY 14/15 Adopted Budget
Police Services				
Salaries & Wages				
521 500110	Salaries	653,340	650,074	632,797
521 500120	Overtime	65,482	60,000	66,205
521 500200	Benefits	298,423	362,582	384,225
	Subtotal	1,017,244	1,072,656	1,083,227
Supplies				
521 501320	Operating Supplies	16,620	23,849	23,190
521 501330	Maintenance	22	250	250
521 501340	Small Tools/Equip	7,356	12,660	18,918
	Subtotal	23,999	36,759	42,358
Services & Charges				
521 501410	Professional Services	10,909	11,580	14,910
521 501420	Communications	19,077	18,887	22,400
521 501430	Travel and Training	20,087	14,120	22,858
521 501440	Advertising/Printing	1,491	1,100	1,100
521 501449	Motor Pool O&M Charges	33,827	31,418	32,436
521 501451	Vehicle Replacement	31,285	10,861	10,889
521 501464	Vehicle Insurance	3,095	3,094	3,213
521 501470	Utilities	4,363	4,500	5,250
521 501480	Repairs/Maintenance	1,119	2,000	2,000
521 501496	State Surcharge	360	600	600
521 501500	Chief Recruitment	28,176	0	0
	Subtotal	153,789	98,160	115,656
Capital Property				
521 506100	Public Safety Radios	0	0	82,429
	Subtotal	0	0	82,429
	Police Dept Total	1,195,032	1,207,575	1,323,670

Jail				
Salaries & Wages				
531 500110	Salaries	193,895	197,760	192,001
531 500120	Overtime	18,254	18,000	20,212
531 500200	Benefits	86,997	109,277	113,866
	Subtotal	299,146	325,037	326,079
Supplies				
531 501320	Operating Supplies	8,042	11,500	11,500
531 501330	Jail Maintenance	355	250	250
531 501340	Jail Small Tools/Equip	40	1,000	1,000
	Subtotal	8,437	12,750	12,750
Services & Charges				
531 501410	Professional Services	3,577	1,000	2,260
531 501420	Jail Communications	624	700	700
531 501430	Jail Travel/Training	86	2,000	2,000
531 501450	Jail Rentals and Leases			
531 501470	Jail Utilities	4,363	4,500	5,250
531 501480	Jail Repair/Maint.	310	500	500
	Subtotal	8,960	8,700	10,710
	Jail Total	316,543	346,487	349,539
	Police & Jail Total	1,511,575	1,554,062	1,673,209

Department Description:

The Volunteer Fire Department is charged with the protection of lives and property from destructive losses due to fire and other catastrophes. The Department is charged with the provision of pre-hospital emergency medical care and transport. The Fire Dept. is active in fire prevention and life safety programs within the community. In cooperation with the Alaska State Troopers, the PVFD Search and Rescue branch conducts searches for lost persons.



Personnel: Fire/EMS Director, Fire Marshal (both paid positions), non paid positions include Fire Chief, two assistant Fire Chiefs, 11 Officers and 70 volunteers.

2014 Goals and Objectives:

- Respond to all requests for emergency aid.
- Determine and recruit an adequate number of volunteer emergency service providers, then provide appropriate training.
- Encourage fire prevention in the community.
- Work accident free.

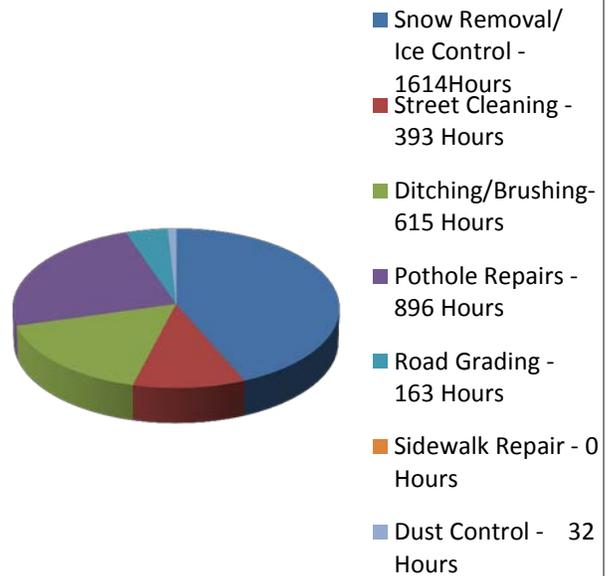
Petersburg Borough, Alaska
Fire Expenditures

110 Account Number	Description	FY 12/13 Actual	FY 13/14 Adopted Budget	FY 14/15 Adopted Budget
Fire Department				
Salaries & Wages				
525 500110	Salaries	151,461	145,042	145,308
525 500120	Overtime	-	2,706	2,720
525 500200	Benefits	66,221	63,419	64,782
	Subtotal	217,682	211,166	212,810
Supplies				
525 501320	Operating Supplies	23,080	28,415	29,815
525 501340	Small Tools/Equipment	15,771	25,145	25,155
	Subtotal	38,851	53,560	54,970
Services & Charges				
525 501410	Professional Services	12,050	14,550	14,375
525 501420	Communications	6,189	7,140	7,210
525 501430	Travel & Training	24,849	30,950	33,300
525 501440	Advertising	93	500	500
525 501449	Motor Pool O&M	30,572	41,044	36,064
525 501451	Vehicle replacement	87,248	82,211	81,497
525 501464	Vehicle Insurance	10,388	10,825	11,224
525 501470	Utilities	38,789	47,000	40,000
525 501480	Repairs & Maint.	2,490	4,500	4,500
525 506519	Machine & Equipment	-	32,500	37,400
	Subtotal	212,669	271,220	266,070
	Operations & Maintenance Subtotal	469,202	535,946	533,850
Grant Matching - 10% -- Dependent on receiving the grants				
525 507000	Volunteer Fire Assist. - Hose Replacement		1,700	-
525 507000	Volunteer Fire Assist. - Radios	788	-	-
	Subtotal	788	1,700	-
	Fire Department Total	469,990	537,646	533,850

Department Description:

The Streets division's mission is to contribute to the general health, welfare and safety of the citizens of Petersburg by ensuring a safe and practical program for the efficient repair and maintenance of Borough streets and roadways, water distribution system and wastewater collection system.

Public Works administration manages the five separate divisions of the Public Works department in aspects of planning, budget oversight, departmental coordination, record keeping, purchasing and payroll. It is the common focus for all Public Works divisions to provide excellent customer service at the most economical cost.

2012 Street Maintenance

Personnel: Five Streets Crew, One Seasonal Temp Position, 75% of one Administrative Assistant and 25% of the Public Works Director, Assistant Director, and one Administrative Assistant.

2014 Objectives:

- To provide the community with comprehensive street maintenance services that are efficient and effective. Services provided include: plowing snow, grading and resurfacing gravel roads, ditching, filling potholes, sidewalk repair and street cleaning.
- To support the water department in its efforts to locate and eliminate leaks from the water distribution system by providing the labor and equipment to repair all identified leaks.
- To support the wastewater department in its efforts to locate and eliminate Inflow and Infiltration into the wastewater collection system and also to schedule and perform sewer line cleaning activities.
- To provide labor and equipment for replacement of aging asbestos-cement water lines and improvements to aging wastewater collection system as funding will allow.

Petersburg Borough, Alaska
Public Works - Streets Administration

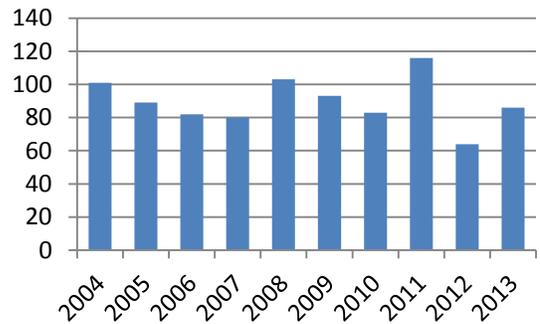
110 Account Number	Description	FY 12/13 Actual	FY 13/14 Adopted Budget	FY 14/15 Adopted Budget
Public Works - Streets Administration				
Payroll Expense:				
534 500110	Regular Pay	376,935	358,602	358,349
534 500120	Overtime Pay	22,185	27,796	27,780
534 500200	Benefits	166,605	186,703	197,592
	Subtotal	565,725	573,101	583,721
Supplies:				
534 501320	Operating Supplies	6,234	8,100	7,128
534 501325	Grounds Supplies	-	-	-
534 501330	Maint. Supplies	24,025	26,670	26,617
534 501340	Small Tools	1,310	2,500	5,982
534 501360	Street Materials	118,160	98,800	94,300
	Subtotal	149,729	136,070	134,027
Services & Charges:				
534 501410	Professional Services	7,057	17,615	5,500
534 501420	Communication	4,192	5,000	4,100
534 501430	Travel & Training	4,474	4,850	4,150
534 501440	Advertising & Printing	479	550	500
534 501449	Motor Pool O&M Charges	179,030	194,964	213,892
534 501450	Rentals & Leases	1,050	500	1,000
534 501451	Vehicle Replacement	149,028	140,065	143,385
534 501464	Vehicle Insurance	3,059	3,058	4,045
534 501470	Utilities	10,177	10,620	10,600
534 501471	Utilities-Street Lights	37,860	37,860	37,860
534 501472	Utilities-Garbage	10,845	11,100	11,320
534 501480	Repairs & Maintenance	6,262	4,000	4,000
534 501484	Permit Expense	720	1,200	700
	Subtotal	414,232	431,382	441,052
Capital Outlays:				
534 506518	Paving - Harbor Way & Gjoa St.		-	16,000
534 506522	Enge (Sing Lee Alley) Bridge	-	60,000	-
534 506519	Local Road Resurfacing	87,262		-
534 506520	Quarry Development Plan	-	40,000	-
534 506521	Fram Street Design			45,000
	Subtotal	87,262	100,000	61,000
Total Operating Expense		1,216,949	1,240,553	1,219,800

COMMUNITY DEVELOPMENT GENERAL FUND - 110

Department Description:

The Community Development Department is responsible for community development, borough planning, zoning regulation, and building code enforcement for the borough. Other staff functions involve public hearings for zoning amendments, variances, conditional use permits, special use permits, along with subdivision platting, mapping, and assistance to other borough departments with state and federal regulations and permitting requirements.

Building Permits Issued



Personnel: Community Development Director, PT Mapping Technician, 25% Administrative Assistant.

2014 Objectives:

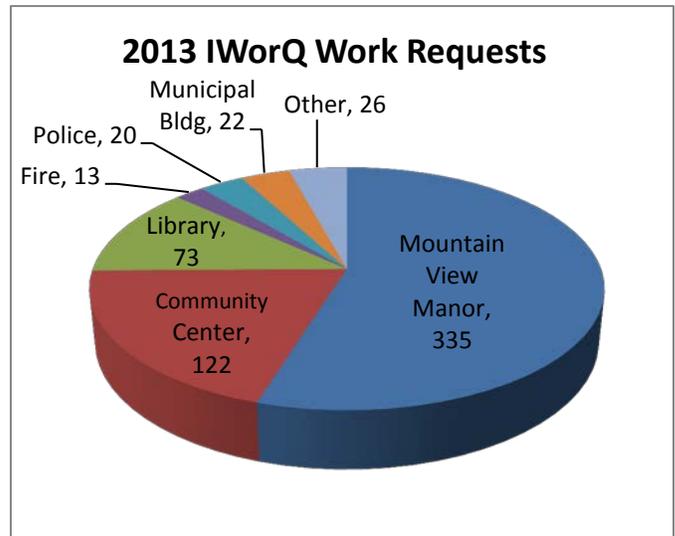
- To serve the public as an informational resource to promote community development.
- To assist the community in obtaining necessary local, state and federal permits.
- To assist borough departments by recoding changes in development, land ownership and platting.
- To update and maintain the urban base maps and borough zoning maps.
- To assist the Planning and Zoning Commission in reviewing and updating the Comprehensive Plan.
- To process requests for subdivisions, special use permits, conditional use permits, variances, zoning amendments, and other P&Z business.
- To review and approve all building projects within the borough for conformance with the International Building Code, Uniform Plumbing Code, the International Mechanical Code and the Zoning Ordinance.

Petersburg Borough, Alaska
Community Development

110 Account Number	Description	FY 12/13 Actual	FY 13/14 Adopted Budget	FY 14/15 Adopted Budget
Community Development				
Salaries & Wages				
536 500110	Regular Wages	112,709	115,221	114,957
536 500120	Overtime	720	679	693
536 500200	Benefits	45,926	51,574	57,904
	Subtotal	159,355	167,473	173,554
Supplies				
536 501320	Operating Supplies	3,464	2,500	2,500
536 501334	Safety Supplies	-	100	100
536 501330	Maintenance Supplies	-	100	100
536 501340	Small Tools and Equipment	48	1,000	1,000
	Subtotal	3,513	3,700	3,700
Services & Charges				
536 501410	Professional Services	3,530	3,000	3,000
536 501420	Communications	2,098	2,500	3,500
536 501430	Travel & Training	4,232	5,000	3,000
536 501440	Advertising & Printing	854	1,000	1,000
536 501449	Motor Pool O & M	2,878	3,272	3,464
536 501450	Rentals and Leases	-	100	100
536 501451	Vehicle Replacement	131	131	2,834
536 501464	Vehicle Insurance	189	189	188
536 501470	Utilities	3,385	3,000	3,000
536 501480	Repairs and Maintenance	-	500	500
	Subtotal	17,297	18,692	20,586
	Community Development Total	180,165	189,865	197,840

Department Description:

Facilities Maintenance is responsible for maintenance of the 27 buildings in various borough departments. The department is responsible for the maintenance of borough buildings, along with coordinating additions and alterations to existing buildings and other borough improvements. The Facilities Maintenance department also performs some major maintenance items for the Petersburg school facilities.



Personnel: Four Full Time Maintenance Staff (4 FTE)

2015 Objectives:

- Perform unscheduled emergency maintenance items.
- Complete budgeted maintenance requests for borough departments.
- Perform unscheduled non-emergency maintenance items.
- Decrease the number of unscheduled and emergency maintenance items through improvements in the scheduling and preventative maintenance of borough buildings.
- Provide building maintenance for borough departments.
- Assist other non-departmental entities with maintenance of borough-owned buildings.

Projects

- Public Works \$20,000 – Fix siding and insulate office part of building, finish parking garage.
- Clausen Museum \$14,200 – Fire alarm in storage building, replace carpet, replace damaged track lighting.
- Parks & Recreation \$17,000 – HVAC controls, paint gym, gutters at ball field, surveillance system at ball field.

Petersburg Borough, Alaska
Facilities Maintenance

110 Account Number	Description	FY 12/13 Actual	FY 13/14 Adopted Budget	FY 14/15 Adopted Budget
Building Maintenance				
Salaries and Wages				
538 500110	Regular Pay	164,853	170,334	163,471
538 500120	Overtime Pay	2,734	4,258	4,089
538 500200	Benefits	89,523	101,620	105,393
	Subtotal	257,110	276,212	272,953
Supplies				
538 501320	Operating Supplies	5,337	3,000	3,000
538 501330	Maintenance Supplies	507	300	300
538 501334	Safety Supplies	227	500	2,000
538 501340	Small Tools and Equip	3,408	1,500	1,500
	Subtotal	9,479	5,300	6,800
Services and Charges				
538 501410	Professional Services	16,848	11,500	15,000
538 501420	Communications	2,042	1,500	2,000
538 501430	Travel and Training	1,329	3,000	4,600
538 501449	Motor Pool O&M	8,039	12,795	10,219
538 501451	Vehicle Replacement	6,350	4,871	4,832
538 501464	Vehicle Insurance	567	867	565
538 501470	Utilities	4,304	3,000	3,000
538 501480	Repairs and Maintenance	-	500	500
538 501490	Miscellaneous	145	1,000	1,000
	Subtotal	39,623	39,033	41,716
Operations and Maintenance Subtotal		306,213	320,545	321,469
Projects				
538 504521	Municipal Building	1,606	8,000	-
538 504522	Public Works	8,750	15,000	20,000
538 504523	Clausen Museum	14,575	10,000	14,200
538 504524	Parks & Recreation	12,831	20,000	17,000
538 504625	Administration	146	2,000	-
538 504626	Library	1,025	-	-
538 504627	Finance	1	2,000	-
538 504628	Police Department	43	3,000	-
538 504629	Fire Department	4,144	3,000	-
538 504630	Community Development	2,465	2,000	-
538 504632	Misc. Repairs and Maintenance	930	1,000	10,000
Building Maintenance Project Subtotal		46,516	66,000	61,200
Capital Outlays				
538 506517	Building Repairs - School	19,924	70,000	-
	Subtotal	19,924	70,000	-
Building Maintenance Total		372,652	456,545	382,669

COMMUNITY SERVICES

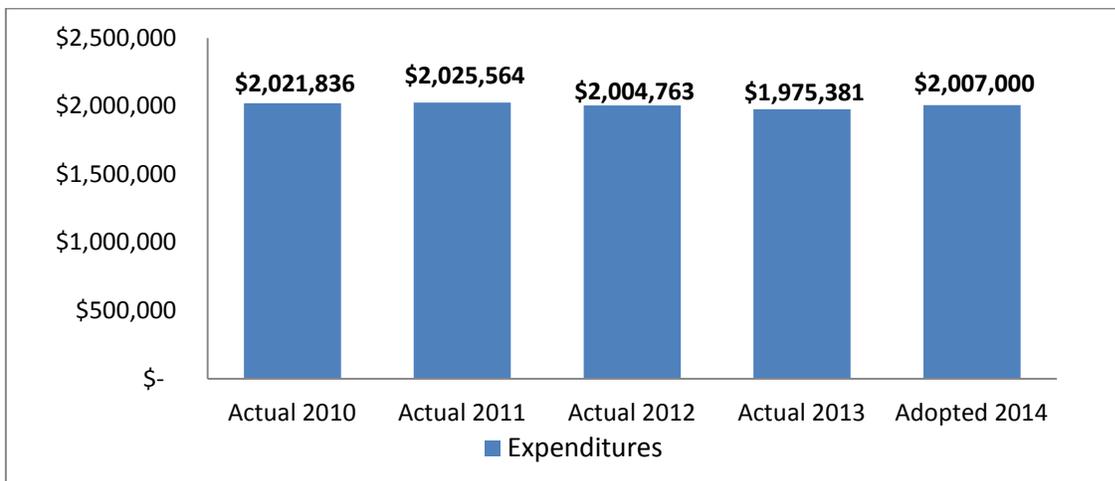
GENERAL FUND - 110

Department Description:

The Community Services portion of the General Fund Budget contributes funding for agencies that provide health, social and community services to the citizens of the Petersburg Borough. Many of these services are ongoing annual expenditures and some are one time requests.

Goals:

The goal of the Borough in providing funding for these agencies is to create a healthy, creative and supportive living environment.



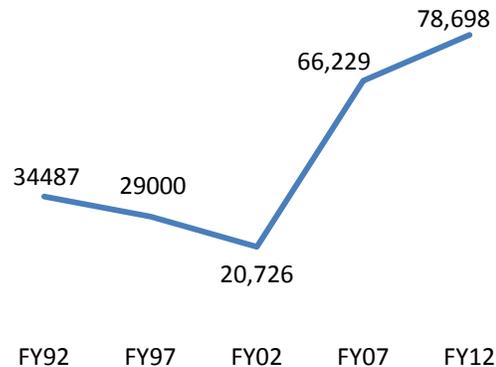
Petersburg Borough, Alaska
Community Services

110 Account Number	Description	FY 12/13 Actual	FY 13/14 Adopted Budget	FY 14/15 Adopted Budget
Community Services				
560 506415	<i>Clausen Museum O & M</i>	40,000	42,000	42,000
560 506428	<i>Transient Room Tax Outlays</i>	9,578	10,000	12,000
560 506429	<i>Chamber of Commerce Grant (TRT)</i>	28,803	32,000	32,000
560 506436	<i>Petersburg Mental Health Services</i>	45,000	50,000	50,000
560 506437	<i>Alcohol & Drug Abuse Services</i>	30,000	35,000	35,000
560 506439	<i>Public Radio KFSK</i>	7,000	8,000	8,000
560 506443	<i>Mt. View Food Service</i>	15,000	15,000	12,000
560 506420	<i>Petersburg Public School O & M</i>	1,800,000	1,800,000	1,800,000
560 506447	<i>Compass Theater - Digital Upgrade</i>	-	15,000	-
	Community Services Total	1,975,381	2,007,000	1,991,000

The Petersburg Public Library was rated a 'star library' by *Library Journal* in 2012 for the third time, ranking among the top 3.5% of U.S. libraries in its operating expenditure range, based on library visits, circulation, program attendance, and public internet use per capita. FY12 summary:

- 78,698 check outs/26 items per capita
- 70,919 visits/6127 program participants
- 266 classes and events for children, teens and adults
- 63 passports issued, 48 tests proctored
- 48,000 items in the collection including books, magazine, films, recorded books, digital audio books, music, and eBooks.

Checkout Trends



Personnel: 1 FT Librarian, 1 PT Library Technician, 3 PT Library Clerks, 3 PT student pages.

Projected cost increases in new facility

Salaries & Wages: negotiated wage increases and benefits (\$11,000); staffing for move (\$2,000); additional 4hrs/week for staff to assist with transition to new facility (\$2,000)

Supplies: janitorial supplies (\$2,000)

Professional services – janitorial services (\$16,800); carpet/upholstery cleaning (\$2,700); annual self check out station fee (\$1,000)

Communication: Internet/telephone (\$10,800)

Utilities: Electricity; water; garbage sewer (\$20,400)

Additional or expanded services in new facility

Children's Area: A soundproof area will allow for programming for children preschool age and younger to occur when the library is open. The children's area is divided by age, so parents and young children have their own space that is separate from school age children. Both groups will have age appropriate furnishings in the new facility.

Teen Area: The library's Teen Advisory Group has been working to develop a dynamic and engaging space for teens. The space will be separated from the other areas of the library.

Collection: The new library will open with a refreshed collection, library staff will have added more than 3,000 new items by the time the new library opens. The collection will be organized in a way that is easy to browse and will encourage self service. A new self-checkout machine will also be added to allow people to check out their own material.

Virtualized Network: Many of the library's computers will be on a central virtualized system. Virtualization will reduce costs because less hardware is required and it is easier to administer than a network comprised of standalone computers connected to a server.

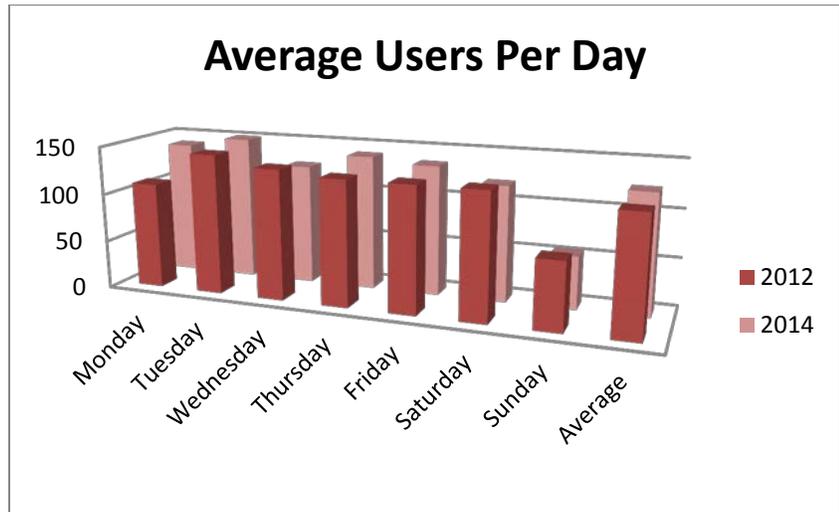
Public Internet/computer access: 7 public PCs and 5-10 wireless laptops for in-house checkout will provide expanded computer and internet access for library patrons. Free WiFi will also be available throughout the facility to patrons with their own devices.

Petersburg Borough, Alaska
Library

110 Account Number	Description	FY 12/13 Actual	FY 13/14 Adopted Budget	FY 14/15 Adopted Budget
Library				
Salaries & Wages				
572 500110	Salaries	158,951	166,168	182,367
572 500120	Overtime Pay	-	-	-
572 500200	Benefits	50,230	58,148	79,677
	Subtotal	209,181	224,316	262,044
Supplies				
572 501320	Operating Supplies	8,719	7,000	7,000
572 501321	Library Materials	18,079	30,000	30,000
572 501322	Periodicals	3,721	3,660	3,660
572 501340	Small Tools & Equip.	812	-	-
	Subtotal	31,331	40,660	40,660
Services & Charges				
572 501410	Professional Services	16,348	47,708	33,000
572 501420	Communications	3,241	14,000	8,000
572 501430	Travel & Training	1,595	500	1,700
572 501440	Advertising	196	450	300
572 501470	Utilities	-	20,400	25,000
572 501480	Repairs & Maintenance	-	2,000	2,000
	Subtotal	21,379	85,058	70,000
	Library Total	261,891	350,034	372,704

Department Description:

The Parks and Recreation Department is responsible for strategic and long range planning for the systematic development, maintenance, operations and administration of the city’s parks, facilities, recreation programs, and services. The department’s mission is to *Provide safe, economical, well-maintained accessible facilities and a wide variety of quality programs for all.*



Personnel: Parks & Recreation Director, Supervisor, Programs Coordinator, Facility Specialist, Parks Maintenance, three part time facility attendants, 13 part time lifeguards. (9 FTE)

2015 Goals and Objectives:

- **Begin to attract visitors through the creation of a Half Marathon.**
- **Strengthen and create new programs and events.**
- **Update and strengthen our Sandy Beach’s small trails.**
- **Create and execute a plan to beautify the Whale observatory area.**
- **Seek grants to help fill needs in programming and facility maintenance.**
- **Focus on maintaining and conserving our resources in Parks and Recreation.**

**Petersburg Borough, Alaska
Parks and Recreation**

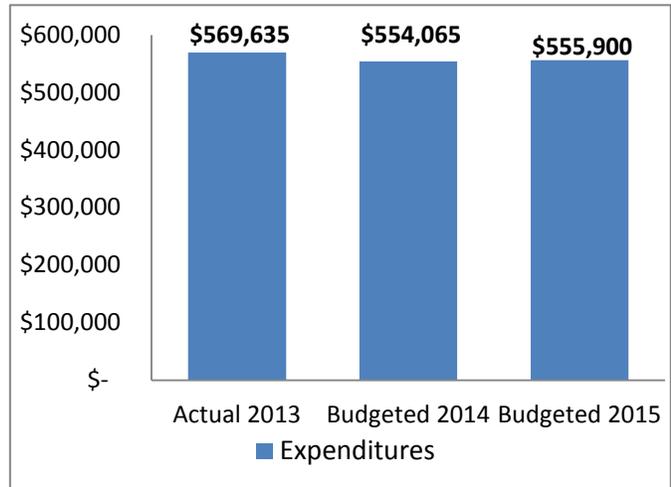
110 Account Number	Description	FY 12/13 Actual	FY 13/14 Adopted Budget	FY 14/15 Adopted Budget
Parks & Recreation				
Salaries & Wages				
574 500110	Salaries	367,343	368,231	359,962
574 500120	Overtime	3,086	7,359	6,952
574 500200	Benefits	128,179	186,192	171,094
	Subtotal	498,609	561,781	538,008
Supplies				
574 501320	Operating Supplies	53,766	48,755	38,060
574 501325	Grounds Supplies	9,950	8,500	8,500
574 501330	Maintenance Supplies	22,955	19,260	19,765
574 501340	Small Tools/Equipment	27,172	34,020	28,650
	Subtotal	113,843	110,535	94,975
Services & Charges				
574 501410	Professional Services	76,421	106,000	86,800
574 501420	Communications	4,642	6,000	6,000
574 501430	Travel & Training	5,260	5,500	4,000
574 501440	Advertising	1,378	1,250	1,850
574 501449	Motor Pool O&M	26,844	14,883	14,606
574 501450	Rentals/Leases	4,826	5,500	6,750
574 501451	Vehicle Replacement	10,857	15,857	12,403
574 501464	Vehicle Insurance	924	923	942
574 501470	Utilities	86,406	75,000	98,000
574 501480	Repair & Maintenance	3,019	20,000	21,000
574 501498	Credit Card Fee	2,032	1,900	2,000
	Subtotal	222,608	252,813	254,351
	Parks & Rec Total	835,060	925,129	887,334

NON-DEPARTMENTAL

GENERAL FUND - 110

Department Description:

Expenditures that overlap into many departments are coded to this account. Many of these expenditures get allocated to the Enterprise Funds the following year by charging their overhead accounts and creating a revenue flow back to the General Fund.



TRANSFERS OUT

GENERAL FUND - 110

Description:

Any transfers that are transferred out of the General Fund to another fund are found here.

FY 2015

- Any State Shared Fisheries Tax revenue received in FY 2015 over \$300,000 will be transferred to the Harbor Fund. It is budgeted in the revenues that we will receive \$800,000 in Fish Tax for FY 2015 therefore \$500,000 will be transferred to the Harbor Department.
- The Assisted Living fund has improved their financial situation and thus the reduction in subsidy to \$50,000.
- The General Fund will transfer out \$355,837 to the property development fund for future building improvements.

**Petersburg Borough, Alaska
Non-Departmental**

110 Account Number	Description	FY 12/13 Actual	FY 13/14 Adopted Budget	FY 14/15 Adopted Budget
Non-Departmental				
Salaries & Benefits				
000 500210	State PERS Relief - General Fund	381,838	343,750	345,000
	Subtotal	381,838	343,750	345,000
Supplies				
576 501320	Operating Supplies	5,738	7,000	5,500
	Subtotal	5,738	7,000	5,500
Services & Charges				
576 501410	Professional Services	13,660	14,000	14,000
576 501417	Alcohol and Drug Testing	4,150	4,500	4,500
576 501420	Communications	1,437	600	700
576 501430	Travel and Training	584	4,000	9,000
576 501450	Rentals/Leases	16,974	14,000	14,000
576 501462	Liability Insurance	40,377	44,415	47,000
576 501463	Property Insurance	33,421	40,523	42,000
576 501470	Utilities	38,478	36,300	35,000
576 506500	Records Management	-	2,000	2,000
576 506501	Granicus	14,395	21,600	15,200
576 506502	PCS Insight/ Connect/Online	18,582	21,377	22,000
	Subtotal	182,059	203,315	205,400
	Non-Departmental Total	569,635	554,065	555,900

Other Expenses				
000 500300	Contingency	-	90,000	47,878
	Other Expenses Total	-	90,000	47,878
Operating Transfers Out				
000 501960	Harbor / Port (Fish Tax)	636,385	150,000	500,000
000 501960	Assisted Living	100,000	100,000	50,000
000 501961	Property Development Fund	-	-	355,837
	Operating Transfers - Out	736,385	250,000	905,837

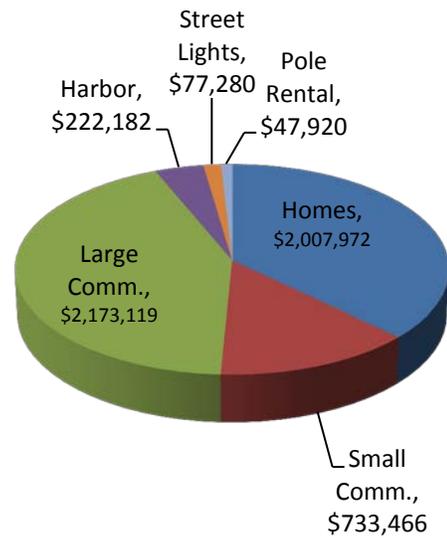
Department Description:

Power & Light’s mission is to continue to provide a strong economic backbone for the citizens of Petersburg by ensuring a viable utility which not only provides a stable , competitive product and service; but which also provides quick respond to any significant addition to the community’s demand for electrical power.

Power & Light also provides management and direction to the Thomas Bay Power Authority which operates the Tye Hydroelectric Project, and the Southeast Alaska Power Agency (SEAPA) which owns and operates the SE G&T grid.

We endeavor to be a good neighbor to the Mitkof Island community by providing friendly, efficient service, quick outage response, and help for special events such as the Salmon Derby.

2013 REVENUE BY CLASS



Personnel: Superintendent, Office Manager, Secretary/CSR, Meter Reader/Mapper, Mechanic, Electrician, Linecrew . (11 FTE)

2014/15 Goals and Objectives:

- To continue to foster a safe working environment as well as efficient use of personnel and equipment
- To operate and maintain the system to provide reliable service while keeping costs in check.
- To complete the system upgrade of the 2400 volt portion to 24.9kV.
- To improve the reliability and maximize generation of the Blind Slough Hydroelectric facility.

Petersburg Borough, Alaska
Electric Fund - 410

410 Account Number	Description	FY 12/13 Actual	FY 13/14 Adopted Budget	FY 14/15 Adopted Budget
Electric Department				
Utility Services				
000 403160	Misc. Admin Charges	756	1,500	1,500
000 407100	Residential Sales	2,007,972	2,010,194	2,048,388
000 407110	Commercial Sales	733,466	739,756	830,274
000 407120	Industrial Sales	2,173,119	2,239,947	2,182,223
000 407130	Harbor Sales	222,182	219,664	222,959
000 407140	Interruptible Sales	-	-	-
000 407150	Electrical Connect Fee	5,175	3,500	3,500
000 407160	Electrical Permits	840	500	500
000 407190	Local Street Lighting	49,108	49,092	49,092
000 407193	SEAPA Rebate	198,650	100,000	-
000 407195	Security Lighting	4,180	4,180	4,180
000 407197	Power Purch Adjustment	-	-	-
000 407200	State Street Lighting	23,992	23,992	23,992
000 407210	Pole Rental	47,920	48,100	48,100
000 407215	Elec. Customer Fees	4,375	5,000	5,000
	Subtotal	5,471,733	5,445,425	5,419,708
Miscellaneous Revenue				
000 402275	State PERS Contribution	138,637	125,000	138,000
000 404380	A/R Service Charges	15,600	14,000	15,000
000 407170	Charges for Service	240	500	500
000 407175	Utility Contract Work	11,855	12,000	12,000
000 410100	Investment Income	23,168	65,000	25,000
000 402260	Build America Bond Reimb.	33,318	30,419	30,419
	Subtotal	222,818	246,919	220,919
Revenues Total		5,694,552	5,692,344	5,640,627
Salaries & Wages				
000 500110	Salaries	771,754	941,517	910,022
000 500120	Overtime	31,181	52,016	45,808
000 500200	Benefits	393,346	443,576	433,791
	Subtotal	1,196,281	1,437,109	1,389,621
Supplies				
000 501320	Operating Supplies	3,206	6,500	6,500
000 501330	Maintenance Supplies	-	500	500
000 501340	Small Tools	2,104	2,500	2,500
000 501350	Inventory	76,134	55,000	60,000
416 501345	Customer Account Supplies	92	500	500
	Subtotal	81,535	65,000	70,000
Services & Charges				
000 501410	Professional Services	54,927	95,000	120,000
000 501420	Communications	16,640	19,000	19,500
000 501430	Travel & Training	10,481	35,000	20,500
000 501440	Advertising & Printing	4,257	5,000	5,000
000 501449	Motor Pool Charges-O&M	46,414	66,987	62,816
000 501451	Vehicle Replacement	70,068	70,068	58,547
000 501462	Liability Insurance	13,167	14,484	14,154
000 501463	Property Insurance	8,173	8,990	12,839
000 501464	Vehicle Insurance	1,939	1,923	1,945
000 501470	Utilities	8,884	7,000	7,500
000 501480	Repair & Maintenance	4,142	5,500	5,500

Petersburg Borough, Alaska
Electric Fund - 410

410 Account Number	Description	FY 12/13 Actual	FY 13/14 Adopted Budget	FY 14/15 Adopted Budget
000 501490	Miscellaneous	1,370	1,000	1,500
000 501491	Overhead Charges	190,696	183,579	184,766
000 501498	Credit Card Fees	22,889	25,000	23,000
000 501499	Bad Debt Account	3,537	-	8,000
000 502000	Depreciation	653,940	670,000	711,367
	Subtotal	1,111,525	1,208,531	1,256,934
Capital Outlays				
000 506500	Computer Equipment	2,233	6,000	6,000
000 506501	Poles, Towers, Fixtures	5,655	12,000	20,000
000 506502	OH Conductor, Devices	4,740	8,000	8,000
000 506503	Urg. Conduit, Etc.	494	6,000	5,000
000 506504	Urg. Conductor, Devices	6,199	6,500	5,500
000 506505	Line Transformers	12,394	40,000	40,000
000 506506	Services & Charges	99,891	75,000	85,000
000 506507	Meters	5,314	10,000	8,000
000 506508	St. Lights & Signals	18,893	40,000	25,000
000 506509	Office Furniture & Equip.	422	2,500	3,000
000 506510	Tools, shop & Garage	10,024	6,000	10,500
000 506511	Laboratory Equipment	500	2,500	2,500
000 506512	Communication Equipment	1,280	3,000	3,000
000 506514	Raptor Protection	-	1,500	1,500
000 5065xx	Heat Pump Rebate Program	-	-	15,000
	Subtotal	168,038	219,000	238,000
Power Production Supplies				
401 501352	Blind Slough Operations	5,235	3,000	3,000
402 501352	Blind Slough Maintenance	2,503	8,000	9,000
403 501352	Diesel Plant Operations	4,406	7,000	7,000
404 501352	Diesel Plant Fuel	246,661	252,000	252,000
405 501352	Diesel Plant Maintenance	19,309	20,000	20,000
	Subtotal	278,115	290,000	291,000
Power Production Srv/Charges				
401 501353	Blind Slough Operations	10,553	15,000	17,000
402 501353	Blind Slough Maintenance	15,369	18,000	19,000
403 501353	Diesel Plant Operations	160	500	500
405 501353	Diesel Plt Maintenance	6,275	42,000	10,000
	Subtotal	32,358	75,500	46,500
Power Purchase Costs:				
406 501354	Power Purchase Cost	2,167,006	2,286,427	2,286,427
406 506522	Wrangell/TBPC Net Billable	605,802	559,157	559,157
	Total firm purch from FDPPA	2,772,808	2,845,584	2,845,584
406 506523	Non Billable TBPC Exp.	58,139	24,495	-
406 506524	Psbg Net Billable Exp.	-	2,000	-
	Subtotal	2,830,948	2,872,079	2,845,584
Power Distribution Supplies				
407 501355	Line Station	10,969	15,000	15,000
408 501355	Street Lighting	153	1,000	1,000
409 501355	Meter	556	2,000	1,500
410 501355	Customer Installation	93	1,000	1,000
411 501355	Structure & Equipment	16,735	18,000	16,000
412 501355	Line Maint	1,301	1,000	1,000
413 501355	Transformer	160	1,000	1,000
414 501355	Miscellaneous	464	500	500
415 501355	Underground	75	1,000	1,000

Petersburg Borough, Alaska
Electric Fund - 410

410 Account Number	Description	FY 12/13 Actual	FY 13/14 Adopted Budget	FY 14/15 Adopted Budget
	Subtotal	30,505	40,500	38,000
Power Distribution Srv/Charges				
407 501356	Line Station	9,008	12,500	13,000
411 501356	Structure & Equipment	3,123	12,000	50,000
413 501356	Transformer	186	2,000	25,000
415 501356	Underground	-	100	100
	Subtotal	12,317	26,600	88,100
Interfund Transfers/Capital Projects				
000 501960	Auto Load	10,000	30,000	10,000
000 501960	North Harbor Capital Project	1,260,000	-	-
4xx 501960	Hydro Substation Upgrade	-	-	10,000
	Subtotal	1,270,000	30,000	20,000
Other Uses - (State PERS Contribution)				
000 500210	State PERS Contribution	138,637	125,000	138,000
	Subtotal	138,637	125,000	138,000
Debt Service				
000 508100	Principal - 2010 Bonds	100,000	105,000	105,000
000 508110	Interest - 2010 Bonds	133,413	134,419	131,269
	Subtotal	233,413	239,419	236,269
Total Operation & Maint. Exp.		5,573,584	6,015,319	6,025,739
Total Capital Outlays		168,038	219,000	238,000
Interfund Transfers Total		1,270,000	30,000	20,000
Other Uses - State PERS Contribution		138,637	125,000	138,000
Debt Service		233,413	239,419	236,269
Expenditures Total		7,383,672	6,628,738	6,658,008
Excess (deficiency) of revenues and other sources over expenditures and other uses		(1,689,120)	(936,394)	(1,017,381)

Cash & Investments in Fund 410 at End of Fiscal Year 2013 \$ 5,021,975

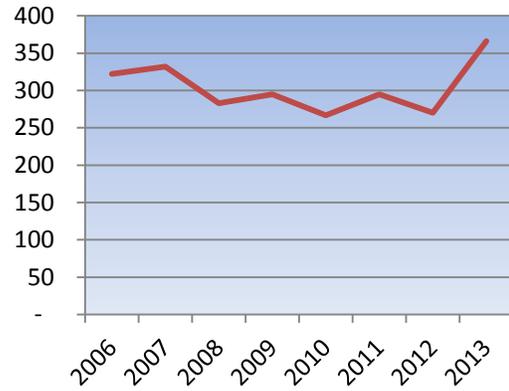
WATER

ENTERPRISE FUND - 420

Department Description:

The Petersburg Water Utility is committed to providing safe, aesthetically pleasing potable water in sufficient amounts year round for the citizens and businesses of Petersburg to utilize and enjoy. We strive to accomplish this at the lowest possible cost.

Millions of Gallons Treated

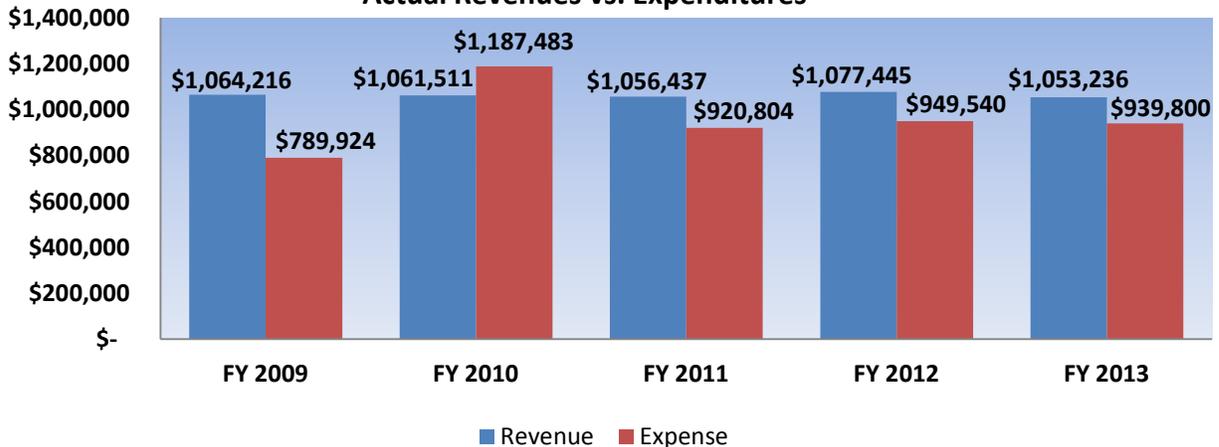


Personnel: Operations Supervisor, Plant Operator III, Plant Operator I (0.5 positions), 25% of the Public Works Director, Assistant Director and Administrative Assistant are expensed to this Fund. (3.25 FTE)

2015 Goals and Objectives:

- To perform all operational and water quality testing within established quality control criteria.
- To complete all scheduled Preventative Maintenance tasks thoroughly and within deadlines every month thereby minimizing pump and equipment failures and eliminating emergency callouts of staff.
- Reduction of treated water losses through proactive leak detection and timely repair of all discovered leaks in the distribution system.

Actual Revenues vs. Expenditures



Petersburg Borough, Alaska
Water Fund - 420

420 Account Number	Description	FY 12/13 Actual	FY 13/14 Adopted Budget	FY 14/15 Adopted Budget
Revenues & Other Sources				
Operating Revenues:				
000 407100	Residential Sales	494,965	505,000	515,000
000 407110	Commercial Sales	360,599	375,000	375,000
000 407220	Water Delivery	8,832	9,000	9,000
000 407170	Charges For Services	6,067	6,000	6,000
	Subtotal	870,463	895,000	905,000
Nonoperating Revenues:				
000 410100	Investment Income	-	1,500	-
000 402275	State PERS Relief	17,773	18,750	18,000
	Subtotal	17,773	20,250	18,000
Interfund Transfers:				
000 402240	Interfund Trans-Economic Fund	165,000	165,000	165,000
	Subtotal	165,000	165,000	165,000
Total Revenue and Other Sources		1,053,236	1,080,250	1,088,000
Operating Expenses				
Payroll Expense:				
000 500110	Regular Pay	182,085	180,864	184,314
000 500120	Overtime Pay	13,628	13,412	13,666
000 500200	Benefits	91,130	100,643	109,043
	Subtotal	286,843	294,919	307,023
Supplies:				
000 501320	Operating Supplies	6,515	7,850	7,850
000 501321	Supplies - Plant	84,478	115,194	113,317
000 501330	Maintenance Supplies	8,446	18,581	8,463
000 501340	Small Tools/Equipment	2,177	4,275	600
000 501350	Meters/Inventory	16,096	8,157	17,277
	Subtotal	117,712	154,057	147,507
Services & Charges:				
000 501410	Professional Services	14,746	73,943	29,326
000 501420	Communication	3,361	3,741	4,732
000 501430	Travel & Training	2,220	3,970	2,520
000 501440	Adver/Printing	104	750	250
000 501451	Vehicle Replacement	16,699	16,699	17,475
000 501464	Vehicle Insurance	189	189	188
000 501462	Liability Insurance	2,422	2,568	2,604
000 501463	Property Insurance	3,637	8,525	5,000
000 501470	Utilities	86,004	75,000	75,000
000 501480	Repairs & Maintenance	1,123	4,900	4,500
000 501491	Overhead Charges	69,682	65,745	65,123
000 501449	Motor Pool Charges - O&M	6,813	8,147	5,938
000 501498	Credit Card Fees	3,370	4,000	4,000
000 501499	Bad Debt	1,903	-	-
000 502000	Depreciation	764,232	806,000	844,000
	Subtotal	976,503	1,074,177	1,060,656

Petersburg Borough, Alaska
Water Fund - 420

420 Account Number	Description	FY 12/13 Actual	FY 13/14 Adopted Budget	FY 14/15 Adopted Budget
	Total Operating Expense	1,381,058	1,523,153	1,515,186
	Other Uses			
000 500210	State PERS Relief	17,773	18,750	18,000
	Subtotal	17,773	18,750	18,000
	Capital Outlays			
000 506519	Machinery & Equipment	-	-	-
	Subtotal	-	-	-
	Debt Service			
425 508100	Principal Cabin Creek - ADEC	94,766	94,766	94,766
425 508110	Interest Cabin Creek - ADEC	11,372	9,950	8,529
426 508100	Principal Scow Bay - ADEC	100,795	102,307	103,841
426 508110	Interest Scow Bay - ADEC	21,525	20,013	18,478
000 508100	Water Plant Upgrade - ADEC	59,582	60,476	61,383
000 508110	Water Plant Upgrade - ADEC	17,161	16,267	15,360
427 508100	Water Reconstruction - ADEC	-	37,421	27,784
427 508110	Water Reconstruction - ADEC	-	-	15,313
	Subtotal	305,201	341,200	345,454
	Total Other Uses	322,974	359,950	363,454
	Total Expenditures & Other Uses	1,704,032	1,883,103	1,878,640
	Excess (deficiency) of revenues and other sources over expenditures and other uses	(650,797)	(802,853)	(790,640)

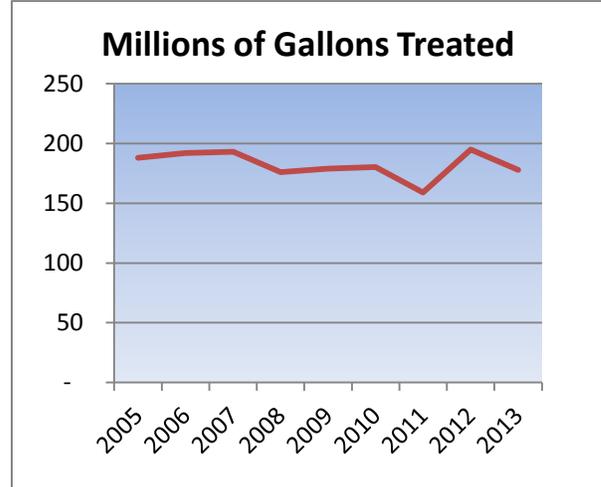
Cash & Investments at End of Fiscal Year 2013 \$ 312,544

WASTEWATER

ENTERPRISE FUND - 430

Department Description:

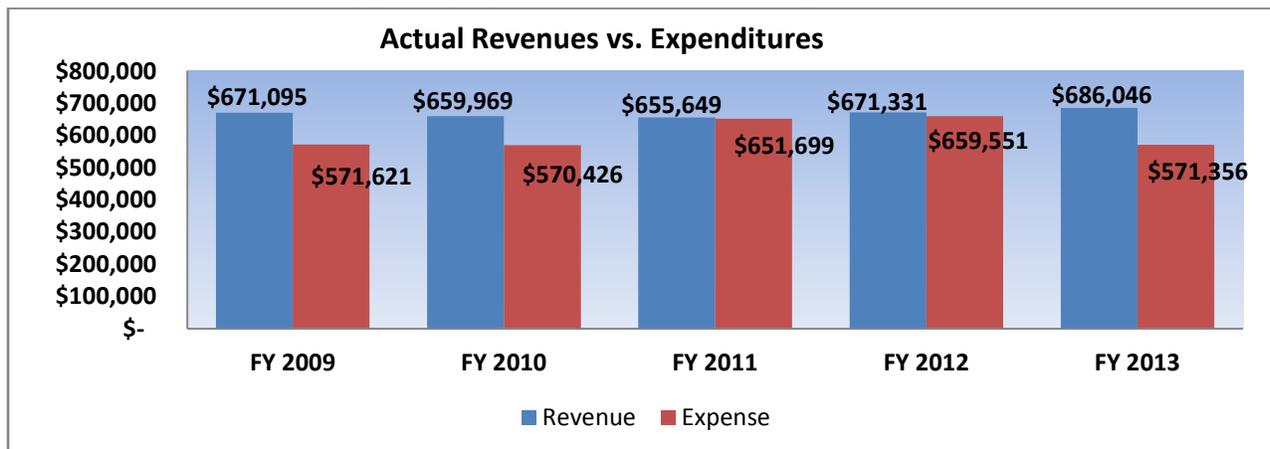
The Wastewater Department’s mission is to provide for the efficient collection, treatment and discharge of all wastewater produced by the citizens of Petersburg. The certified staff operates and maintains the Borough’s treatment plant, 20 pump stations, collection system and sludge disposal area in compliance with all stipulations in its discharge permit while providing the community with cost effective service.



Personnel: Operations Supervisor, Plant Operator II, Plant Operator I (0.5 positions), 25% of the Public Works Director, Assistant Director and Administrative Assistant are expensed to this Fund. (3.25 FTE)

2015 Goals and Objectives:

- To perform all water quality testing within established quality control criteria.
- To complete all scheduled Preventative Maintenance tasks thoroughly and within deadlines every month thereby minimizing pump and equipment failures and eliminating emergency callouts of staff.
- To locate and eliminate inflow and infiltration points within the wastewater collection system using in-house labor and inspection equipment.
- Assist with sewer upgrade projects on Nordic and Haugen.



Petersburg Borough, Alaska
Wastewater Fund - 430

430 Account Number	Description	FY 12/13 Actual	FY 13/14 Revised Adopted Budget	FY 14/15 Adopted Budget
Revenues & Other Sources				
Operating Revenues:				
000 407100	Residential Sales	488,836	491,000	513,000
000 407110	Commercial Sales	164,206	167,000	175,000
000 407170	Charges For Services	12,569	9,000	9,000
	Subtotal	665,611	667,000	697,000
Nonoperating Revenues:				
000 410100	Investment Income	3,310	11,000	11,000
000 402275	State PERS Relief	17,125	12,500	17,500
	Subtotal	20,435	23,500	28,500
Total Revenue and Other Sources		686,046	690,500	725,500
Operating Expense				
Payroll Expense:				
000 500110	Regular Pay	158,650	166,119	173,085
000 500120	Overtime	9,683	11,937	12,543
000 500200	Benefits	85,493	96,722	111,147
	Subtotal	253,825	274,778	296,775
Supplies:				
000 501320	Operating Supplies	14,897	15,858	14,133
000 501330	Maint. Supplies	19,388	18,033	14,911
000 501334	Safety Supplies	5,546	7,120	6,020
000 501340	Small Tools & Equip	4,555	4,535	2,760
000 501350	Inventory	720	-	-
000 501351	Fuel Oil	13,340	18,000	14,000
	Subtotal	58,447	63,546	51,824
Services & Charges:				
000 501410	Professional Services	8,048	8,710	8,710
000 501420	Communications	2,515	2,834	3,760
000 501430	Travel & Training	1,847	5,810	5,610
000 501440	Advertising & Printing	487	890	890
000 501451	Vehicle Replacement	27,427	28,557	24,765
000 501464	Vehicle Insurance	1,224	1,224	1,258
000 501462	Liability Insurance	2,366	3,423	2,544
000 501463	Property Insurance	3,211	6,647	5,982
000 501470	Utilities	68,642	68,300	66,900
000 501480	Repairs & Maint.	11,450	27,500	11,000
000 501485	Energy Conservation Measures	1,480	1,500	2,500
000 501491	Overhead Charges	50,420	47,405	49,807
000 501930	Haz Mat Notices	3,000	3,000	3,000
000 501449	Motor Pool Charges O&M	15,171	15,481	16,342
000 501498	Credit Card Fees	3,270	4,000	4,000

Petersburg Borough, Alaska
Wastewater Fund - 430

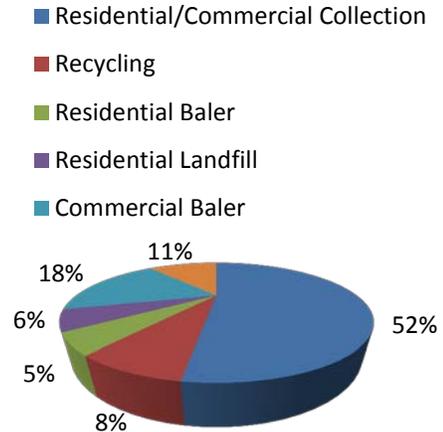
430 Account Number	Description	FY 12/13 Actual	FY 13/14 Revised Adopted Budget	FY 14/15 Adopted Budget
000 501499	Bad Debt Accts	2,309	-	-
000 502000	Depreciation	317,167	337,000	348,000
	Subtotal	520,032	562,281	555,068
	Total Operating Expense	832,305	900,605	903,667
	Other Uses			
000 500210	State PERS Relief	17,125	12,500	17,500
	Subtotal	17,125	12,500	17,500
	Capital Outlays			
000 506519	Machinery & Equipment	-	24,500	52,800
000 501960	Pump Station #5 Transfer	-	20,000	
	Subtotal	-	44,500	52,800
	Debt Service			
426 508100	Principal Scow Bay - ADEC	32,214	32,697	33,187
426 508110	Interest Scow Bay - ADEC	6,879	6,396	5,906
427 508100	Sewer Reconstruction - ADEC	-	29,123	23,639
427 508110	Sewer Reconstruction - ADEC	-	-	11,963
	Subtotal	39,093	68,216	74,695
	Total Other Uses	56,218	125,216	144,995
	Total Expenditures & Other Uses	888,523	1,025,821	1,048,662
	Excess (deficiency) of revenues and other sources over expenditures and other uses	(202,477)	(335,321)	(323,162)

Cash & Investments at End of Fiscal Year 2013 \$ 909,511

Department Description:

The Petersburg Borough Sanitation Department is dedicated to the continuing health and safety of the residents and industry of Petersburg and to be a provider of outstanding customer service and high quality solid waste management at a minimal cost. The Petersburg Borough owns and operates a Class III landfill that is operated in accordance with the ADEC solid waste disposal permit.

Sanitation Collections

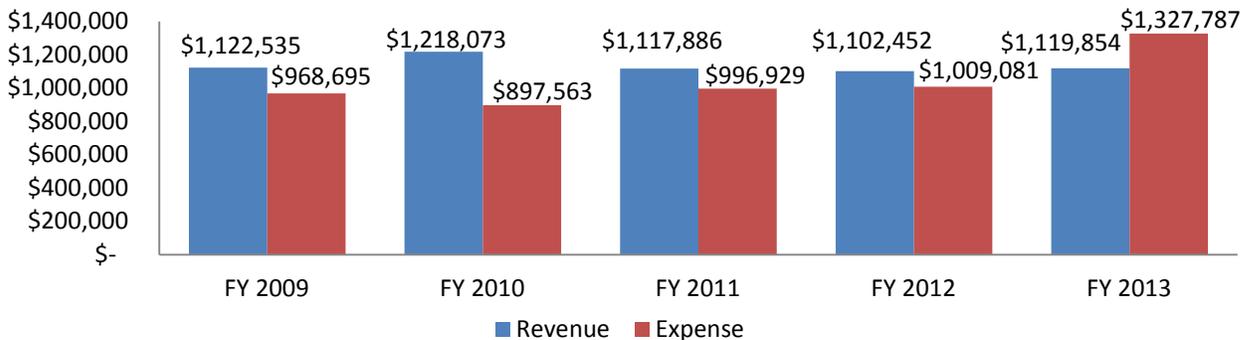


Personnel: Operations Supervisor, Sanitation Baler/Landfill Operator, Sanitation Driver/Baler Assistant (2 positions), 25% of the Public Works Director, Assistant Director and Administrative Assistant are expensed to this Fund. (4.75 FTE)

2015 Goals and Objectives:

- To complete all scheduled Preventative Maintenance tasks thoroughly and within deadlines every month thereby minimizing equipment failures and eliminating service disruptions to customers.
- To perform all air quality monitoring and surface water testing as required by the Landfill permit and to report all results on time with no violations.
- To operate the recycling program efficiently and expand on the volumes of recyclable materials that the Borough diverts from being landfilled.
- To manage the Borough’s HHW collection event in an efficient manner and divert as much harmful chemicals from the environment as possible. To collect and ship waste oil sludge and antifreeze out of the community for recycling and/or disposal.

Revenues vs. Expenditures



Petersburg Borough, Alaska
Sanitation Fund - 440

440 Account Number	Description	FY 12/13 Actual	FY 13/14 Revised Adopte Budget	FY 14/15 Adopted Budget
Revenues & Other Sources				
Operating Revenue:				
000 407225	Refuse Collection	810,029	815,000	760,000
000 407230	Baler/Landfill Charges	262,695	275,000	275,000
000 407240	Recycling Revenue	16,415	94,653	64,800
000 407260	Salvage Permits	3,015	3,000	3,000
000 407170	Charges For Services	-	-	-
	Subtotal	1,092,154	1,187,653	1,102,800
Nonoperating Revenue:				
000 410100	Interest Earnings	2,482	4,000	2,500
000 402240	Transfer - In	-	-	-
000 402275	State PERS Relief	25,218	25,000	25,500
	Subtotal	27,700	29,000	28,000
	Total Revenue	1,119,854	1,216,653	1,130,800
Operating Expense				
Payroll Expense:				
000 500110	Regular Pay	235,895	240,840	241,757
000 500120	Overtime	3,035	1,985	1,986
000 500200	Benefits	119,733	148,227	164,255
	Subtotal	358,663	391,051	407,998
Supplies:				
000 501320	Operating Supplies	19,259	22,450	23,186
000 501330	Maintenance Supplies	10,279	12,043	11,329
000 501334	Safety Supplies	5,666	6,461	6,597
000 501340	Small Tools & Equip	3,803	4,749	2,836
000 501341	Dumpster/Cans	217	7,000	750
	Subtotal	39,223	52,703	44,698
Services & Charges:				
000 501410	Professional Services	6,792	7,849	7,483
000 501411	Curbside Recycling Contract	36,000	56,100	80,400
000 501420	Communication	2,711	2,991	3,972
000 501430	Travel & Training	3,686	3,900	1,000
000 501440	Advertising & Printing	1,492	250	1,200
000 501451	Vehicle Replacement	83,390	89,477	85,843
000 501464	Vehicle Insurance	1,670	1,669	1,729
000 501462	Liability Insurance	4,208	4,282	4,524
000 501463	Property Insurance	1,392	2,501	2,251
000 501470	Utilities	30,340	30,000	30,000
000 501480	Repairs & Maint	1,451	5,000	-
000 501491	Overhead Charge	87,219	78,911	81,726
000 501930	HazMat Event	30,103	25,000	25,000
000 506416	Recycling Expense	10,126	10,000	110,000
000 506417	Ground Water Monitor	1,019	2,050	2,050
000 501449	Motorpool O&M	89,638	77,373	74,625
000 501498	Credit Card Fees	4,485	5,000	5,000
000 501499	Bad Debt Accts	1,396	-	-

Petersburg Borough, Alaska
Sanitation Fund - 440

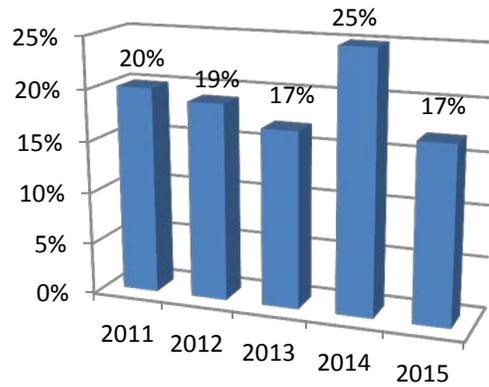
440 Account Number	Description	FY 12/13 Actual	FY 13/14 Revised Adopte Budget	FY 14/15 Adopted Budget
000 501495	Bale Disposal	245,113	260,000	176,400
000 502000	Depreciation	69,272	60,000	70,000
	Subtotal	711,502	722,353	763,203
	Total Operating Expense	1,109,388	1,166,107	1,215,899
	Other Uses			
000 500210	State PERS Relief	25,218	25,000	25,500
	Subtotal	25,218	25,000	25,500
	Capital Outlays			
000 506519	Machinery & Equipment	12,454	20,000	-
000 506519	Baler Conveyor Replacement	-	-	100,000
000 501960	Transfer Out - Landfill Slope Stabilization	250,000	-	-
	Subtotal	262,454	20,000	100,000
	Total Expenditures & Other Uses	1,397,059	1,211,107	1,341,399
	Excess (deficiency) of revenues and other sources over expenditures and other uses	(277,205)	5,546	(210,599)

Cash & Investments at End of Fiscal Year 2013 \$ **243,272**

Department Description:

The Petersburg Borough Harbor Department is committed to safe and adequate moorage year round to boaters of Petersburg. Our goal is to provide at lowest possible cost.

Stall Vacancies

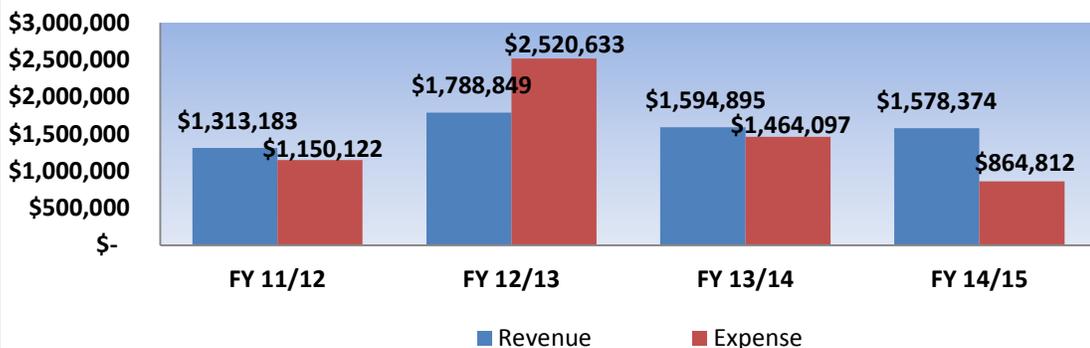


Personnel: Harbormaster, Administrative Assistant, Maintenance/Security Officer, Security Officer, (6 FTE)

2015 Goals and Objectives:

- To operate the harbors and port system in a most efficient manner possible and meet State and Federal Regulations. To have safe harbors in our community.
- To comply with all homeland security regulations.
- To improve efficiency for maintenance personnel to complete all scheduled preventive maintenance tasks and necessary repairs during summer months in order to decrease breakdowns that increase costs and disrupt services.
- To keep 100 percent occupancy in our harbors if possible.
- Seek funding for selected capital projects: Maintenance dredge south harbor 400 row, Scow Bay boat haul out, redesign/remodel of Harbormaster office.
- Complete Capital Projects: Drive Down Facility Construction and Crane Dock Expansion.
- Streamline utilities and improve energy efficiency of harbor buildings to reduce cost.

Revenues vs. Expenditures (excluding depreciation)



Petersburg Borough, Alaska
Harbor/Port Facilities Fund - 450

450 Account Number	Description	FY 12/13 Actual	FY 13/14 Revised Adopted Budget	FY 14/15 Adopted Budget
Revenues & Other Sources				
Harbor Charges:				
000 408100	Moorage Fees	628,530	722,445	725,774
000 408110	Transient Fees	104,524	100,000	103,000
000 408120	Grid Fees	6,708	10,000	7,500
000 408130	Live Aboard	9,520	6,000	9,000
000 408150	Launch Fees	12,526	14,000	14,000
000 408160	Tour Ship Moorage	40,800	37,600	27,000
000 407170	Misc Harbor Charges	49,298	45,000	49,000
	Subtotal Harbor Charges	851,907	935,045	935,274
Port Charges:				
000 408170	Port Moorage Fees	1,823	-	-
000 408180	Port Leases	154,088	138,000	138,000
000 408190	Port Storage Fees	15,918	17,000	13,000
	Subtotal Port Charges	171,829	155,000	151,000
Misc. Revenue				
000 410260	Other Revenues	3,854	6,000	5,000
000 410300	Cashier's over/short	-	100	100
	Subtotal Misc. Revenue	3,854	6,100	5,100
	Total Operating Revenues	1,027,590	1,096,145	1,091,374
Nonoperating Revenues:				
000 410100	Investment Income	827	5,000	500
000 402275	State PERS Relief	48,540	43,750	49,000
000 402270	State Grant - Anodes	75,506	-	-
000 402250	Grant - Troller Float	-	50,000	25,000
000 402250	Grant - Fish Cleaning Station	-	250,000	225,800
	Subtotal Nonoperating Revenues	124,874	348,750	300,300
Interfund Transfers:				
000 402140	Fish Tax	636,385	150,000	500,000
	Subtotal Interfund Transfers	636,385	150,000	500,000
	Total Revenues & Other Sources	1,788,849	1,594,895	1,891,674
Expenditures & Other Uses				
Operating Expenses				
Payroll Expense:				
000 500110	Regular Pay	373,345	377,940	385,216
000 500120	Overtime Pay	10,762	13,110	13,437
000 500200	Benefits	173,838	204,535	214,815
	Subtotal	557,946	595,585	613,468
Supplies:				
000 501320	Operating Supplies	21,692	22,000	22,000
000 501325	Grounds Supplies	-	500	500
000 501330	Maintenance Supplies	6,806	8,000	8,000
000 501334	Safety Gear	966	1,500	1,500
000 501335	Waste Oil Repair & Maint	243	1,000	1,000
000 501340	Small Tools	4,601	5,000	5,000
	Subtotal	34,308	38,000	38,000
Services & Charges:				
000 501410	Professional Services	19,592	5,000	2,500
000 501415	DC Lobbyist	9,000	9,000	9,000
000 501420	Communications	7,089	8,500	8,500
000 501430	Travel & Training	4,341	3,000	3,500
000 501440	Advertising & Printing	381	700	1,000
000 501448	Security Boat O&M	3,891	6,288	6,549

Petersburg Borough, Alaska
Harbor/Port Facilities Fund - 450

450 Account Number	Description	FY 12/13 Actual	FY 13/14 Revised Adopted Budget	FY 14/15 Adopted Budget
000 501449	Motor Pool O & M	16,168	18,483	17,136
000 501450	Rentals/Leases	-	1,000	500
000 501451	Vehicle Replacement	4,381	4,157	8,149
000 501462	Liability Insurance	5,856	6,441	6,295
000 501463	Property Insurance	1,236	1,360	1,980
000 501464	Vehicle Insurance	410	410	411
000 501470	Utilities	86,917	105,215	80,000
000 501472	Utilities - Garbage	61,314	48,000	65,000
000 501480	Repair & Maint	20,636	41,000	25,000
000 501481	Scowbay	1,292	2,000	2,000
000 501491	Overhead Charges	72,022	69,062	73,010
000 501498	Credit Card Fee	8,468	15,000	15,000
000 501499	Bad Debt Expense	5,453	9,000	6,000
000 501500	Contingency	-	-	20,000
000 502000	Depreciation	727,426	855,000	800,000
	Subtotal	1,055,874	1,208,616	1,151,530
	Total Operating Expense	1,648,128	1,842,201	1,802,998
	Other Uses			
000 500210	State PERS Relief	48,540	43,750	49,000
	Subtotal	48,540	43,750	49,000
	Capital Outlays			
000 506519	Machinery & Equip	6,778	5,000	5,000
000 506521	Security Cameras	2,840	5,000	5,000
000 506523	Ramp Improvements		-	3,000
000 506500	Computer Equipment	1,130	3,000	3,000
000 501960	Transfer Out - Landfill Slope Stabilization	200,000	-	-
000 501960	Transfer out - North Harbor Project	1,220,990	-	-
000 506528	Outboard - 50hp		7,500	-
000 506529	Fire Pump		6,000	-
000 506530	Troller Float		50,000	25,000
000 506531	Fish Cleaning Station		250,000	225,800
000 506532	New Roof			32,000
000 506533	Kayak Float			3,500
000 506534	Oil Containment Tray			7,500
000 506535	Building Remodel Plan			15,000
000 506536	Pedestrian Ramp for Skiff Float			60,000
	Subtotal	1,431,738	326,500	384,800
	Debt Service			
000 508100	GO Bonds (South Harbor) - Princ.	79,164	87,497	91,663
000 508110	Go Bonds (South Harbor) - Interest	40,490	35,150	26,619
	Subtotal	119,653	122,646	118,282
	Total Other Uses	1,599,931	492,896	552,082
	Total Expenditures & Other Uses	3,248,059	2,335,097	2,355,080
	Net Change in Position	(1,459,210)	(740,202)	(463,406)

Cash & Investments at End of Fiscal Year 2013

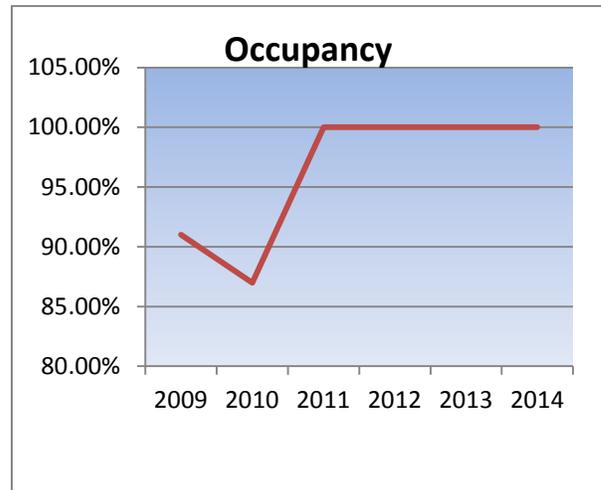
\$ 227,660

ELDERLY HOUSING

FUND - 470

Department Description:

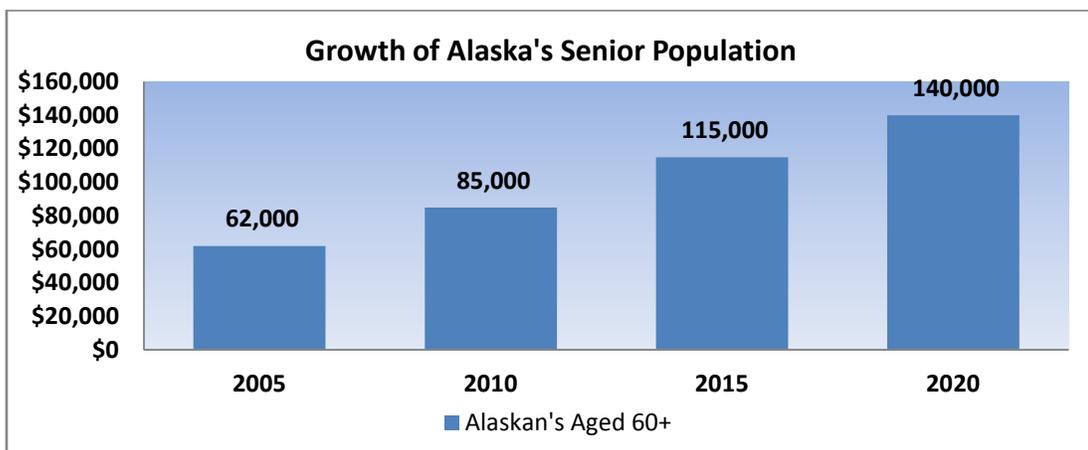
Petersburg Elderly Housing is a HUD subsidized Senior Citizen's apartment complex with 24 tenant apartments, two of which are wheelchair accessible. Tenants must be at least 62 years old or disabled. The complex offers on-site laundry facilities. The facility van goes to town on three scheduled trips per week.



Personnel: 25% Administrator/Director Full time secretary 100%

2015 Goals and Objectives:

- To continue to provide quality affordable housing for senior citizens in Petersburg.
- To continue at a 100% occupancy rate and build the waiting list.
- To maintain proper operation and maintenance as outlined by local, state, and federal regulations including inspections for HUD, fire prevention inspections, elevator/boiler inspections, environmental sanitation, food safety inspections, and annual state inspections.
- To continue replacing windows and moving toward ADA compliance.



Petersburg Borough, Alaska
Elderly Housing Fund - 470

470 Account Number	Description	FY 12/13 Actual	FY 13/14 Adopted Budget	FY 14/15 Adopted Budget
Operating Revenues				
000 410170	Rent Subsidies	239,339	254,360	231,704
000 410180	Rents & Royalties	108,178	109,012	137,176
000 410260	Other Revenues	14,792	15,384	15,384
	Subtotal	362,309	378,756	384,264
Nonoperating Revenue:				
000 410100	Investment Income	2,515	5,000	2,500
000 410120	Donations	-	-	-
000 410130	Other Grants	12,448	-	-
000 402270	State Grant	317,830	45,000	-
	Subtotal	332,792	50,000	2,500
	Revenues Total	695,101	428,756	386,764
Salaries & Wages				
000 500110	Regular Pay	61,292	58,931	61,186
000 500120	Overtime	-	500	500
000 500200	Benefits	24,531	28,644	29,892
	Subtotal	85,823	88,075	91,578
Supplies				
000 501320	Operating Supplies	8,744	2,400	3,000
000 501330	Maintenance Supplies	3,191	3,000	3,500
000 501340	Small Tools/Equipment	1,272	1,500	5,200
	Subtotal	13,207	6,900	11,700
Services & Charges				
000 501410	Professional Services	27,553	21,699	26,600
000 501420	Communications	7,851	8,000	10,000
000 501430	Travel & Training	2,424	2,000	2,500
000 501440	Advertising & Printing	-	500	500
000 501451	Vehicle Replacement	624	624	1,409
000 501462	Liability Insurance	619	681	666
000 501463	Property Insurance	5,523	6,075	10,504
000 501464	Vehicle Insurance	265	265	274
000 501470	Utilities/Heating Fuel/Propane	67,536	88,800	93,200
000 501480	Repair & Maintenance	42,130	53,500	51,400
000 501491	Overhead Charges	24,911	24,145	26,606
000 501449	Motor Pool Charges-O&M	1,868	3,104	4,254
000 502000	Depreciation	68,838	68,840	69,000
	Subtotal	250,140	278,233	296,913
	Operations & Maintenance Subtotal	349,171	373,209	400,191
Capital Outlays				
000 506517	New Roof/Improvements	308,464	45,000	-
000 506518	Kitchen Improvements	9,365	500	-

Petersburg Borough, Alaska
Elderly Housing Fund - 470

470 Account Number	Description	FY 12/13 Actual	FY 13/14 Adopted Budget	FY 14/15 Adopted Budget
000 506519	Window Replacement	7,720	8,000	10,300
000 506520	Carpet and Vinyl Replacement	9,378	10,000	10,000
000 506521	Coutertop		-	1,382
000 506522	Screen doors, Door handles, Closures		3,720	6,220
000 506523	Lavatory Faucets		630	630
000 506524	Boiler Controls & Zone Valves		2,920	2,920
000 506525	Light Covers in Dining Room		-	3,000
000 506526	Appliance Replacements	2,056	5,400	6,200
	Subtotal	336,984	76,170	40,652
	Debt Service			
000 508100	Principal - Bank of NY	41,250	40,000	40,000
000 508110	Interest - Bank of NY	14,895	22,625	20,525
	Subtotal	56,145	62,625	60,525
	Expenditures Total	742,300	512,004	501,368
	Change in Net Position	(47,199)	(83,248)	(114,604)

Cash & Investments at End of Fiscal Year 2013

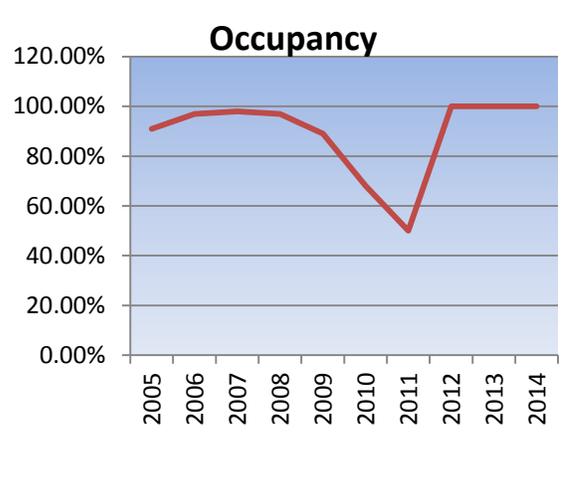
\$ 586,975

ASSISTED LIVING

FUND - 480

Department Description:

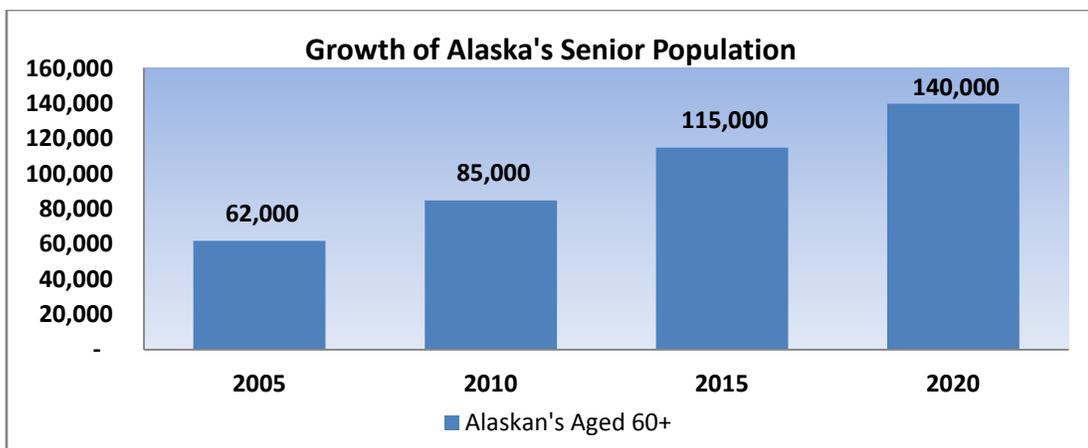
Mountain View Manor is dedicated to encouraging the promotion of social, psychological, spiritual, and physical well being of all residents. Our respect towards residents is reflected in the efforts of our facility to assist residents to maximize their capability to function independently and to provide support services for the residents as needed.



Personnel: .75 % Administrator/Director, 5 Full time positions, 6 Part time positions, 1 Kitchen supervisor, 1 Part time contract RN.

2015 Goals and Objectives:

- To continue to provide quality care for older adults in Petersburg, Alaska.
- To continue to provide a safe, secure, and caring environment.
- To continue to offer services which support independence, dignity, choice, privacy, and meet the needs of all residents.
- Continue to market the facility and continue at 100% occupancy.
- To operate a facility that will not need supplemental advances from the Borough General Fund.



Petersburg Borough, Alaska
Assisted Living Fund - 480

480 Account Number	Description	FY 12/13 Actual	FY 13/14 Adopted Budget	FY 14/15 Adopted Budget
Operating Revenues				
000 410220	Rents & Royalties	266,137	268,356	269,328
000 410240	Private Services	708,075	264,600	331,920
000 410245	Medicaid Services	-	277,889	300,000
000 410246	General Relief for Services	-	18,000	15,000
000 410260	Charges for services	4,094	5,280	5,160
000 410270	Transportation	-	6,600	1,800
	Subtotal	978,305	840,725	923,208
Miscellaneous				
000 402240	Operating Transfer - G. Fund	100,000	100,000	50,000
000 402240	General Fund Transfer - Bonds	199,249	187,875	181,575
000 402275	State PERS Relief	49,551	43,750	50,000
	Subtotal	348,800	331,625	281,575
Revenues Total		1,327,106	1,172,350	1,204,783
Salaries & Wages				
000 500110	Regular Pay	386,334	393,404	419,888
000 500120	Overtime	17,821	21,948	23,085
000 500200	Benefits	177,146	216,097	253,950
	Subtotal	581,301	631,449	696,923
Supplies				
000 501320	Operating Supplies	14,998	22,000	21,000
000 501330	Maintenance Supplies	1,558	3,000	3,500
000 501335	Food Supplies	56,285	47,000	53,000
000 501340	Small Tools/Equipment	351	5,565	5,240
	Subtotal	73,192	77,565	82,740
Services & Charges				
000 501410	Professional Services	10,600	20,719	10,520
000 501420	Communications	9,300	7,500	12,000
000 501430	Travel & Training	2,150	2,500	2,500
000 501440	Advertising & Printing	488	1,000	1,000
000 501451	Vehicle Replacement	624	624	1,409
000 501462	Liability Insurance	5,251	5,776	5,644
000 501463	Property Insurance	4,779	5,257	8,237
000 501464	Vehicle Insurance	265	265	274
000 501470	Utilities / Fuel / Propane	54,224	55,000	57,000
000 501480	Repair & Maintenance	8,438	12,700	27,600
000 501491	Overhead Charges	45,100	49,735	69,454
000 501449	Motor Pool Charges-O&M	1,846	3,104	4,254
000 502000	Depreciation	106,997	107,000	107,000
	Subtotal	250,062	271,180	306,892
Operations & Maintenance Subtotal		904,556	980,193	1,086,555
Other Uses				

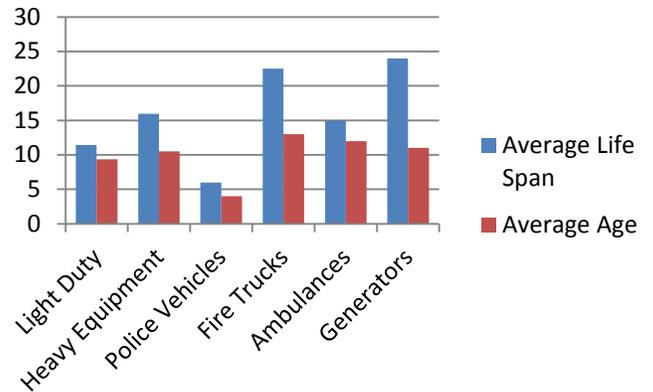
Petersburg Borough, Alaska
Assisted Living Fund - 480

480 Account Number	Description	FY 12/13 Actual	FY 13/14 Adopted Budget	FY 14/15 Adopted Budget
000 500210	State PERS Relief	49,551	43,750	50,000
	Subtotal	49,551	43,750	50,000
	Capital Outlays			
000 506520	Carpet and Vinyl replacement		4,500	6,500
000 506526	Appliance Replacements		1,200	3,250
	Subtotal	-	5,700	9,750
	Debt Service			
000 508100	Principal - Bonds	123,750	120,000	120,000
000 508110	Interest - Bonds	12,688	67,875	61,575
	Subtotal	136,438	187,875	181,575
	Expenditures Total	1,090,545	1,217,518	1,327,880
	Change in Net Position	236,561	(45,168)	(123,097)
	Cash & Investments at End of Fiscal Year 2013	\$ 79,684		

Department Description:

The Motor Pool’s mission is to provide professional and competitive procurement, maintenance, repair and disposal of transportation and construction equipment in a manner that ensures safe and economical operations and also meets customer needs. The Motor Pool provides the facilities, labor and support services for the maintenance, repair, replacement and disposal of borough vehicles, motorized equipment and miscellaneous portable and stationary machinery. The Motor Pool is responsible for all permanent assignments to the fleet.

**Vehicle Class -
Expected Life Span vs.
Current Age**



Personnel: Motor Pool Foreman, Motor Pool Mechanic (2 FTE)

2014 Objectives:

- The Motor Pool will continue to operate with two mechanics. This mode of operation has decreased the Motor Pool’s overall cost of operation while still offering comprehensive fleet support.
- The replacement program continues to pay off in reduced maintenance activities for the fleet. The program will continue to operate within the goal of replacing aging equipment before maintenance costs become a burden and recurring equipment downtime impacts a department’s efficiency. Two units are scheduled for replacement in FY14: a PW plow truck and the MVM Van (which will only be replaced if a grant is received by the Manor).
- Preventive maintenance continues to be a priority for the Motor Pool. Of the seventeen pieces of equipment evaluated for replacement in FY14, almost all were found to be in very good condition and will be extended. Extensions are recommended when maintenance costs are low and unit reliability is high. Extensions delay capital outlays and reduce annual replacement contributions by user departments.
- One addition to the fleet in FY14 will move the current PW administration pickup to the streets crew and will purchase an SUV for use by PW admin, backup for Borough mail run and will be available for use by visiting contract professionals, consultants, assessors, etc.

Petersburg Borough, Alaska
Motor Pool - Fund 510

510 Account Number	Description	FY 12/13 Actual	FY 13/14 Adopted Revised Budget	FY 14/15 Adopted Budget
Revenues & Other Sources				
Operating Revenues:				
000 404330	Equipment Rental	600	600	600
000 404330	Hearse Rental	-	1,000	500
000 404370	Operation & Maintenance Charges	455,217	542,124	543,243
000 404375	Replacement Reserve Charges	492,142	465,574	455,851
	Subtotal	947,959	1,009,298	1,000,194
Nonoperating Revenues:				
000 404360	Equipment Sales	-	66,500	120,000
000 402275	State PERS Unfunded Liability Relief	16,841	12,500	16,800
000 402271	Alaska Community Transit Grant			32,899
	Subtotal	16,841	79,000	169,699
	Total Revenues	964,800	1,088,298	1,169,893
Operating Expense				
Payroll Expense:				
000 500110	Regular Pay	121,684	115,856	115,856
000 500120	Overtime	1,015	1,159	1,159
000 500200	Benefits	55,722	61,249	66,477
	Subtotal	178,420	178,264	183,492
Supplies:				
000 501320	Operating Supplies	6,170	4,017	4,058
000 501330	Maint Supplies	787	4,314	4,022
000 501334	Safety Supplies	492	2,775	2,605
000 501340	Small Tools & Equip	1,984	3,200	4,525
000 501350	Inventory	85,574	90,000	100,000
000 501351	Fuel	123,918	140,000	140,000
	Subtotal	218,924	244,306	255,210
Services & Charges:				
000 501410	Professional Services	11,687	3,050	3,350
000 501420	Communication	2,516	2,700	2,600
000 501430	Travel & Training	1,772	3,000	1,800
000 501440	Advertising	0	1,000	500
000 501464	Vehicle Insurance	21,844	30,500	23,362
000 501470	Utilities	16,924	21,000	18,000
000 501480	Repairs & Maintenance	435	10,000	10,000
	Subtotal	55,179	71,250	59,612
Motor Pool Charges				
000 501451	Vehicle Replacement	2,414	2,414	2,414
000 501449	Motorpool O&M	9,156	10,000	10,200
	Subtotal	11,570	12,414	12,614

Petersburg Borough, Alaska
Motor Pool - Fund 510

510 Account Number	Description	FY 12/13 Actual	FY 13/14 Adopted Revised Budget	FY 14/15 Adopted Budget
	Operating Expenses	464,093	506,234	510,928
	Capital Outlays			
000 507020	MP CFA Software Upgrade	13,790		
000 507021	PW 101 Plow Truck		145,000	145,000
000 507022	MVM #104 Match to Grant		27,925	64,824
000 507023	PW Admin/Pool SUV		25,000	-
000 507024	PMPL #32 Flatbed Truck		36,500	-
000 507026	CD #10 SUV			30,000
000 507025	PW #87 Motor Grader		262,000	
000 507027	Parks & Recreation Kayak Trailer			4,000
	Subtotal	13,790	496,425	243,824
	Other			
000 500210	State PERS Relief	16,841	12,500	16,800
000 502000	Depreciation	330,814	330,814	325,000
	Subtotal	347,655	343,314	341,800
	Motor Pool Total Expenses	825,538	1,345,973	1,096,552
	Change in Net Position	139,262	(257,675)	73,341
	Cash & Investments at End of FY 2013	\$ 4,193,693		

DEBT SERVICE FUND

FUND 350

Description:

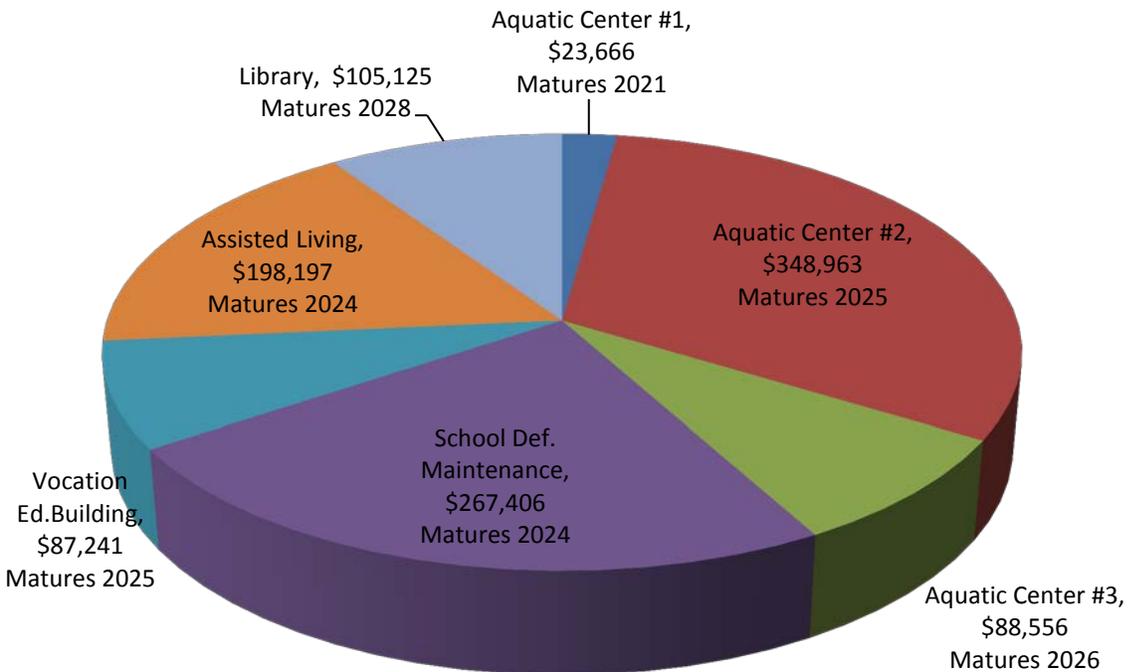
The debt service fund is used to account for the general obligation bond principal and interest.

State of Alaska Debt Reimbursement:

The State of Alaska, Department of Education, reimburses the Petersburg Borough for a portion of four different bonds.

- 70% of School Def. Maintenance Bond
- 60% of the School Vocation Education Building Bond and for 2 of the 3 Aquatic Center Bonds.

2014 Bond Payments



Petersburg Borough, Alaska
Debt Service Fund - 350

510 Account Number	Description	FY 12/13 Actual	FY 13/14 Adopted Budget	FY 14/15 Adopted Budget
000 402273	State DOE Reimbursement	490,525	498,004	374,707
300 401120	Property Taxes - Aquatic Center 1	23,666	24,535	24,527
301 401140	Property Taxes - School Def Maint.	80,217	78,750	27,270
302 401120	Property Taxes - Aquatic Center 3	36,851	37,985	37,005
303 401120	Property Taxes - Aquatic Center 2	138,732	139,177	138,217
304 401150	Property Taxes -Voc Ed Bldg	33,639	34,794	34,554
306 401150	Property Taxes - Library	-	105,125	102,725
306 402240	Library Bond Revenue	82,416	-	-
Revenues Total		886,046	918,370	739,006
Expenditures				
2000 Refunded in 2007 GO BOND - Aquatic Center 1 = \$300,000 principal; Paid off in 2021				
300 508100	Principal	15,837	17,504	18,337
300 508110	Interest	7,830	7,032	6,190
		23,666	24,535	24,527
2005 GO BOND, Refunded in FY 2012 - School Def Maint; Paid off in 2024				
301 508100	Principal	170,000	165,000	-
301 508110	Interest	82,996	97,500	90,900
		252,996	262,500	90,900
2005C GO BOND, - Aquatic Center 2; Paid off in 2025				
303 508100	Principal	196,000	204,000	212,000
303 508110	Interest	152,963	143,943	133,543
		348,963	347,943	345,543
2007 GO BOND - Aquatic Center 3; Paid off in 2026				
302 508100	Principal	45,000	50,000	50,000
302 508110	Interest	43,556	41,281	38,925
n/a	Other Debt Service costs			
		88,556	91,281	88,925
2005C GO BOND, - Vocation Education Building; Paid off in 2025				
304 508100	Principal	49,000	51,000	53,000
304 508110	Interest	38,241	35,986	33,386
		87,241	86,986	86,386
2012 GO BOND - Library; Paid off in 2028				
306 508100	Principal	50,000	60,000	60,000
306 508110	Interest	32,416	45,125	42,725
		82,416	105,125	102,725
Expenses Total		883,838	918,370	739,006
Excess (deficiency) of revenues and other sources over expenditures		2,207	0	0

700 - Capital Project Fund
Auto Control System

Program Description - Electric Auto Control System

Upgrade/ Improve system reliability

Goals

Reduce outages due to strikes and other temporary faults. Restore service more quickly after an outage.
Increase reliability & improve quality.

Objectives

Automate reclosers and add to SCADA-engineering. Install pan & tilt zoom camera at dam.

700 Account Number	Description	FY 12/13 Actual	FY 13/14 Adopted Budget	FY 14/15 Adopted Budget
Interfund Transfers				
000 402240	From Electric Utility	10,000	30,000	10,000
Revenues Total		10,000	30,000	10,000
Expenditures				
000 500200	Benefits			
000 501410	Professional Services	820	6,000	5,000
000 501420	Communications			
000 506501	Poles, Towers & Fixtures			
000 506502	OH Conductor, Devises			
000 506503	Underground Conduit			
000 506504	Underground Conductors			
000 506515	Auto Load Cont.			
000 506512	Communication Equipment	1,322	20,000	22,500
401 500110	Hydro Oper. Regular Pay	1,137	2,900	2,000
401 500120	Hydro Oper. Overtime Pay			
401 500200	Hydro Oper. Benefits	517.71	900	500
402 500110	Hydro Maint. Regular Pay			
402 500120	Hydro Maint. Overtime Pay			
402 500200	Hydro Maint. Benefits			
402 501320	Hydro Maint. Supplies		200	
411 501355	Power Distribution Supplies			
415 500110	Underground Maint. Regular Pay			
415 500120	Underground Maint.Overtime Pay			
415 500200	Underground Maint. Benefits			
Expenditures Total		3,797	30,000	30,000

Cash & Investments at End of FY 2013 **\$ 2,126**

706 - Capital Project Fund
Library

Program Description - Library

Develop and construct a Borough managed public library in downtown Petersburg.

Goals

Construct a new public library.

FY 15 Objectives

Fully Landscape site

Complete FF&E purchases

706 Account Number	Description	FY 12/13 Actual	FY 13/14 Adopted Budget	FY 14/15 Adopted Budget
Revenue				
000 402241	GO Bond	1,300,707	1,295,000	-
000 402250	Rasmuson Foundation Grant	500,000	-	-
000 402260	USDA Grant - Secured	-	200,000	-
000 402270	State Grant - 2009	-	-	-
000 402270	State Grant - 2010	3,043,966	1,488,800	-
000 402270	State Grant - 2011	-	263,000	263,000
000 402271	Misc. Grants	-	-	-
000 410120	Local Donations	20,000	200,000	219,730
Revenues Total		4,864,673	3,446,800	482,730
Expenditures				
000 501320	Supplies	1,190	5,000	5,000
000 501340	Furniture & Equipment	248,102	600,000	50,000
000 501410	Professional Services	162,617	117,000	150,000
000 501411	Architects/Engineers	130,593	114,000	-
000 501450	Contractor/Construction	3,581,222	2,000,000	100,000
000 501420	Communications	34	50,000	-
000 501430	Travel	-	-	-
000 501440	Printing & Advertising	851	13,000	1,000
000 501451	Demolition/Site Work	-	-	-
000 501452	Contingency	-	383,883	-
000 501960	Transfer Out - Bond Payment	82,416	-	-
000 506505	Transformer	8,673	-	-
Expenditures Total		4,215,697	3,282,883	306,000

In Kind (Land) valued at \$584,400 was donated from the Lee Family and the City for this project.

710 - Capital Project Fund
RAC Projects

Program Description - RAC Projects

Goals

In cooperation with the USFS Resource Advisory Committee, manage and administer approved projects to improve the access to, and enjoyment of, our local natural resources and forested areas.

2014 Objectives

Green's Camp: Install new outhouse at Site 1; perform post-construction site survey; road/ROW maintenance as funding allows.

Wilson Creek Access Site: Post- construction survey, site, road, ROW maintenance as funding allows.

710 Account Number	Description	FY 12/13 Actual	FY 13/14 Adopted Budget	FY 14/15 Adopted Budget
Revenues				
802 402260	Rac Grant Green Camp	70,026	25,000	22,000
809 402260	Wilson Creek Access Site Improvements	41,782	20,000	18,000
810 402260	Banana Point Boat Launch Improvements	44,120	210,000	-
		155,927	255,000	40,000
Expenditures				
802 501480	Green Campground	70,026	25,000	22,000
809 501480	Wilson Creek Access Site Improvements	41,782	20,000	18,000
810 501480	Banana Point Boat Launch Improvements	44,120	210,000	-
	Expenditures Total	155,927	255,000	40,000

717 - Capital Project Fund
WW PS5 Upgrade

Program Description - Wastewater Pump Station #5 Upgrade

Pump station replacement, including new pumps and updated telemetry.

Goals

To continue to provide reliable wastewater transfer from the collection system to the treatment plant, without service interruptions or violations of the Clean Water Act. Rehabilitating this critical pumpstation will improve energy efficiency and ensure

Objectives

In FY 2014, construct new pump station.

717 Account Number	Description	FY 12/13 Actual	FY 13/14 Revised Adopted Budget	FY 14/15 Adopted Budget
REVENUE				
000 402240	WW fund transfer	-	20,000	
000 402270	ADEC Grant			
000 402271	ADEC Loan	184,020	728,000	5,000
Revenues Total		184,020	748,000	5,000
Expenditures				
000 500110	Regular Pay			
000 500200	Benefits			
000 501320	Supplies			
000 501340	Small Tools & Equipment			
000 501410	Professional Services			
000 501411	Architects/Engineers	96,175	43,000	
000 501450	Contractor/Construction	88,798	685,000	5,000
000 501420	Communications	29		
000 501430	Travel			
000 501440	Printing & Advertising	644		
000 501450	Rentals/ Leases			
000 501484	Permitting			
000 501321	Materials			
Expenditures Total		185,646	728,000	5,000

Cash & Investments at End of FY 2013 \$ 46,757

719 - Capital Project Fund
Birch Street Project

Program Description -Birch Street Rebuild

Rebuild bridge structure to ensure safe travel for vehicles and pedestrians.

Goals and Objectives

Resolve misc. legal and regulatory issues related to the rebuild project.

719 Account Number	Description	FY 12/13 Actual	FY 13/14 Adopted Budget	FY 14/15 Adopted Budget
REVENUE				
000 402270	Denali Grant			
000 402270	Denali Grant - FY 2013			
000 402240	Transfer in			
Revenues Total		-	-	-
Expenditures				
000 500110	Regular Pay			
000 500200	Benefits			
000 501320	Supplies			
000 501340	Small Tools & Equipment			
000 501410	Professional Services		20,000	23,708
000 501411	Architects/Engineers	5,000		
000 501410	Inspection			
000 501450	Contractor/Construction	1,031	4,739	
000 501420	Communications			
000 501430	Travel			
000 501440	Printing & Advertising			
000 501484	Permitting			
000 501321	Materials			
Expenditures Total		6,031	24,739	23,708

Funds Remaining at the End of FY 2013 \$ 23,708.17

727 - Capital Project Fund
Petersburg Road Improvement Project

Program Description

Matching funds needed to utilize Federal Highway earmarks for the improvement of Petersburg's streets. ADOT is managing the the earmarked funds for the Borough and is acting as the Project Manager / Administrator for the Roads Improvement Project.

Goals and Objectives

Project is complete, funds of \$160,404 are remaining. These funds originated from the General Fund, but it has been requested that they be transferred to the Rasmus Enge Bridge Project.

727 Account Number	Description	FY 12/13 Actual	FY 13/14 Adopted Budget	FY 14/15 Adopted Budget
REVENUE				
000 402270	State Grant			
000 402240	General Fund Transfer-In			
000 402240	Transfer In - Wastewater	-	-	-
Revenues Total		-	-	-
Expenditures				
000 501320	Supplies			
000 501340	Small Tools & Equipment			
000 501410	Professional Services	117,907	20,000	
000 501411	Architects/Engineers			
000 501450	Contractor/Construction	158,373	300,000	
000 501420	Communications			
000 501430	Travel			
000 501440	Printing & Advertising			
000 501484	Permitting			
000 501960	Transfer to Rasmus Enge Bridge Project			160,404
Expenditures Total		276,280	320,000	160,404

Funds Remaining at the End of FY 2013 \$ 160,404

729 - Capital Project Fund
Commercial Dock Drive Down

Program Description - Commercial Dock (Drive Down Dock)

Construct a drive down ramp and float next to cold storage area.

Goals and Objectives

This new facility will increase efficiencies of loading and off loading gear and supplies for all resident and non-resident boaters.

729 Account Number	Description	FY 12/13 Actual	FY 13/14 Adopted Budget	FY 14/15 Adopted Budget
REVENUE				
000 402270	State Legislative Grant 10-DC-022	418,739	3,150,000	-
000 402270	State Legislative Grant 12-DC-418	-	1,810,000	1,810,000
000 402270	State Legislative Grant 13-DC-595	-	5,600,000	5,600,000
000 402240	Transfer in - Harbor			
Revenues Total		418,739	10,560,000	7,410,000
Expenditures				
000 501340	Small Tools & Equipment			
000 501410	Professional Services			
000 501411	Architects/Engineers	414,951	706,144	400,000
000 501410	Inspection		706,144	400,000
000 501450	Contractor/Construction		6,568,000	5,500,000
000 501420	Communications			
000 501410	Mitigation		50,000	
000 501410	Survey & Geotechnical		100,000	
000 501484	Permitting	3,788	75,000	
000 501321	Materials			
Expenditures Total		418,739	8,205,288	6,300,000

Program Description - Rasmus Enge Bridge Rehabilitation

The Rasmus Enge Bridge, formerly Sing Lee Alley Bridge, will be replaced with a new structure.

Goals and Objectives

In FY15, finish the replacement design and seek construction funding for replacement. Perform maintenance on bridge as needed to keep safe and operational until replacement funding can be secured.

731 Account Number	Description	FY 12/13 Actual	FY 13/14 Adopted Budget	FY 14/15 Adopted Budget
REVENUE				
000 402270	Denali Grant	27,194	35,000	
000 402270	Denali Grant - FY 2013	-	-	
000 402250	PIA/FHWA Grant	-	1,000,000	
000 402240	Transfer in	32,854	50,000	160,404
Revenues Total		60,048	1,085,000	160,404
Expenditures				
000 500110	Regular Pay			
000 500200	Benefits			
000 501320	Supplies			
000 501340	Small Tools & Equipment			
000 501410	Professional Services			
000 501411	Architects/Engineers	30,191	75,000	160,404
000 501410	Inspection	-	50,000	
000 501450	Contractor/Construction	-	1,000,000	
000 501420	Communications			
000 501430	Travel			
000 501440	Printing & Advertising			
000 501484	Permitting			
000 501321	Materials			
Expenditures Total		30,191	1,125,000	160,404

Funds Remaining at the End of FY 2013 \$ 77,315

732 - Capital Project Fund
Hydro Substation Upgrade

Program Description - Hydro Substation Upgrade

Replace/Upgrade problematic switchgear at Blind Slough Hydro Substation.

Goals

Replace high side switchgear with station class equipment.

Objective

Improve reliability and increase hydro generation.

732 Account Number	Description	FY 12/13 Actual	FY 13/14 Adopted Budget	FY 14/15 Adopted Budget
Revenues				
000 402240	Transfer In			10,000
Revenue Total		-	-	10,000
Expenditures				
000 500110	Regular Pay	1,014		
000 500200	Benefits	4,682		
000 501320	Operating Supplies			
000 501410	Professional Services	4,275	5,000	
000 501450	Contractor/Construction			
000 501440	Advertising/Printing			
000 506501	Poles, Towers & Fixtures	880		
000 506502	OH Cond. & Dev.			2,000
000 506503	Undergrd Conductors	6,266	1,000	1,000
000 506504	Substation buswork & switches	32,300	2,000	4,500
000 506505	Transformers			
411 500110	Struc. & Equip. Regular Pay	1,306	20,000	
411 500200	Struc. & Equip. Benefits	482	8,000	
411 501355	Stc/Equipment Maint. Supplies	42		
Expenditures Total		51,246	36,000	7,500

Funds Remaining at the End of FY 2013 \$ **19,321**

Fund 734 - Capital Project Fund
North Harbor Replacement

Program Description - North Harbor Replacement

734 Account Number	Description	FY 12/13 Actual	FY 13/14 Adopted Budget	FY 14/15 Adopted Budget
Funds On Hand Beginning of Year			5,119,773	
REVENUE				
000 402270	State Legislative Grant	184,819	3,500,000	
000 402240	Transfer in - Harbor Special Revenue	475,660		
000 402240	Transfer In - Harbor Fund (450)	1,220,990		
000 402240	Transfer In - Electric	1,260,000		
000 402240	Transfer In - Property Development	200,000		
000 410100	Investment Income	9,315		
000 402280	State N. Harbor Purchase Funds	550,290		
000 407170	Charges for services	800		
Revenues Total		3,901,874	8,619,773	-
Expenditures				
000 501340	Small Tools & Equipment			20,000
000 501410	Professional Services	11,761	17,000	20,000
000 501411	Architects/Engineers	407,310		20,000
000 501410	Inspection		483,955	
000 501440	Advertising & Printing	1,502		
000 501450	Contractor/Construction		7,090,670	
000 500300	Contingency	321,316	567,253	
000 501484	Permitting	490		
000 501960	Transfer Out - Property Development	200,000		
Expenditures Total		942,379	8,158,878	60,000

Fund 735 - Capital Project Fund
Pumpstation #1

Program Description - Wastewater Pumpstation #1 Force Main Project

Relocate force main from beach to Nordic Drive ROW; Upgrade Pump Station 1 & 2

Goals

To replace corroded/exposed force main running along the beach through S. Harbor with a new force main located in the S. Nordic drive right-of-way. Upgrade of Pump Station 1 and 2, and a portion of the gravity sewer system, to handle the changes in flow characteristics as well as retiring worn out pumps and control systems.

735 Account Number	Description	FY 12/13 Actual	FY 13/14 Adopted Budget	FY 14/15 Adopted Budget
REVENUE				
000 402240	WW fund transfer			
000 402270	ADEC Grant		1,340,000	1,765,000
000 402271	ADEC Loan - Fund 430 Transfer	118,627	660,000	760,000
Revenues Total		118,627	2,000,000	2,525,000
Expenditures				
000 500110	Regular Pay			
000 500200	Benefits			
000 501320	Supplies			
000 501340	Small Tools & Equipment	-		
000 501410	Professional Services	-		
000 501411	Architects/Engineers	117,881	300,000	100,000
000 501450	Contractor/Construction		1,700,000	2,425,000
000 501420	Communications			
000 501430	Travel			
000 501440	Printing & Advertising			
000 501450	Rentals/ Leases			
000 501484	Permitting			
000 501321	Materials			
Expenditures Total		117,881	2,000,000	2,525,000

Fund 736 - Capital Project Fund
Crane Dock Upgrade

Program Description - Crane Dock Upgrade

Construct a wider approach at the South Harbor Crane Dock

Goals and Objectives

This upgrade will widen the approach for users of the crane dock. Fully funded with a \$800,000 State Grant.

736 Account Number	Description	FY 12/13 Actual	FY 13/14 Adopted Budget	FY 14/15 Adopted Budget
REVENUE				
000 402270	State Legislative Grant 13-DC-425	37,690	716,244	700,000
000 402240	Transfer in - Harbor			
Revenues Total		37,690	716,244	700,000
Expenditures				
000 501340	Small Tools & Equipment			
000 501410	Professional Services			
000 501411	Architects/Engineers	37,690	75,000	64,000
000 501410	Inspection	-		
000 501450	Contractor/Construction	-	641,244	611,500
000 501420	Communications			
000 500300	Contingency			24,500
000 501410	Survey & Geotechnical			
000 501484	Permitting			
000 501321	Materials			
Expenditures Total		37,690	716,244	700,000

Fund 737 - Capital Project Fund
Scow Bay 1 Pump Station Upgrade

Program Description - Scow Bay 1 Pump Station Upgrade

Upgrade pumpstation to handle incoming flows and prevent overloading

Goals

Due to past efforts to expand the sanitary sewer collection system, the infrastructure at Scow Bay Pumpstation #1 is being pushed above its design criteria, resulting in overloading and occasional overflows. This project will replace the pumpstation with one of higher capacity to address these problems.

737 Account Number	Description	FY 12/13 Actual	FY 13/14 Adopted Budget	FY 14/15 Adopted Budget
REVENUE				
000 402240	WW fund transfer			
000 402270	ADEC Grant			
000 402271	ADEC Loan			400,000
Revenues Total		-	-	400,000
Expenditures				
000 500110	Regular Pay			
000 500200	Benefits			
000 501320	Supplies			
000 501340	Small Tools & Equipment			
000 501410	Professional Services			
000 501411	Architects/Engineers			135,000
000 501450	Contractor/Construction			265,000
000 501420	Communications			
000 501430	Travel			
000 501440	Printing & Advertising			
000 501450	Rentals/ Leases			
000 501484	Permitting			
000 501321	Materials			
Expenditures Total		-	-	400,000

Petersburg Borough, Alaska
200 - Miscellaneous Grants
Special Revenue Fund

Program Description - Special revenue funds are used to account for revenues restricted to particular expenditures. They are used primarily to provide separate accounting for grant funds.

200 Account Number	Description	FY 12/13 Actual	FY 13/14 Revised Adopted Budget	FY 14/15 Adopted Budget
Revenues:				
000 402224	Mitigation - Banana Point Breakwater	-	5,000	5,000
000 402230	Library Grants	17,945	16,940	20,000
000 402270	State Grant for Shooting Range	27,538	75,000	-
000 402270	Campground Vactor / Maintenance	7,415	4,040	6,242
000 402270	State VFA Grant - Fire Department	6,420	6,500	-
000 402270	State Grant - Hospital	12,389	100,000	-
000 402270	State Grant - Hospital Roof Phase II	-	275,000	-
000 402271	State Grant - Clausen Museum	36,991	90,000	-
521 402270	State Grant - Police Station	165,641	193,000	128,700
550 402222	L.E.P.C. Grant	19,018	19,018	9,509
572 402230	IMLS Enhancement Grant - Library	64,778	35,000	-
572 402230	IMLS Basic Grant - Library	154	7,000	7,000
574 402270	State Grant - Sandy Beach Shelter	13,903	25,000	-
575 402270	State Grant - Sandy Beach Bathrooms	7,642	15,000	-
576 402270	State Grant - Sons of Norway	57,945	220,000	183,125
577 402230	Rasmuson Grant for P&R Gym Floor	-	13,000	-
Revenues Total		437,780	1,099,498	359,576
Expenditures:				
000 501930	Mitigation - BPB	-	5,000	5,000
000 504626	Library Materials	12,000	-	20,000
000 504629	Fire Department	6,420	6,500	-
000 504630	Campground Vactor/Maintenance	7,415	4,040	6,242
000 506440	Shooting Range Improvements - 2009	17,568	50,000	-
000 506445	Hospital	12,389	100,000	-
000 506445	Hospital Roof - Phase II	-	275,000	-
000 506500	Clausen Museum - Storage	27,585	-	-
000 506501	Clausen Museum - Retaining Wall	9,406	60,000	-
000 506502	Clausen Museum - Site Exp.	-	30,000	-
000 506641	Rifle Range - 2012	9,970	25,000	-
521 501410	Police Department Design, Planning, Pre-Con	165,641	193,000	128,700
550 506447	L.E.P.C.	19,018	19,018	9,509
571 501410	Interlibrary Cooperation Grant	-	16,940	-
572 501320	IMLS Enhancement Grant	64,778	35,000	-
572 504628	IMLS Basic Library Grant	154	7,000	7,000
573 501340	DEED - Owl Grant	5,945	-	-
574 506447	Sandy Beach Shelter Remodel	13,903	25,000	22,554
575 506447	Sandy Beach Bathroom Remodel	7,642	15,000	16,728
576 506447	Sons of Norway - Third Party Agreement	57,945	220,000	183,125
576 506447	P&R Gym Floor	-	13,000	-
Expenditures Total		437,780	1,099,498	398,858

Petersburg Borough, Alaska
210 - Economic Development

Economic Fund

Program Description

To provide a long-term source of funds to promote economic development and job creation within the Borough. The citizens of the Petersburg established this Fund in order to promote economic development and diversification in the community.

210 Account Number	Description	FY 12/13 Actual	FY 13/14 Adopted Budget	FY 14/15 Adopted Budget
REVENUE				
000 410100	Investment Income	432,753	300,000	300,000
Revenues Total		432,753	300,000	300,000
EXPENSE				
000 501410	Professional Services	20,659	30,000	30,000
000 506444	PEDC	150,000	150,000	150,000
000 501960	Inter Fund Trans-Water Fund	165,000	165,000	165,000
Expenditures Total		335,659	345,000	345,000

Fund Balance at FY 2013 Year End \$ 4,262,588

Note: In 1999 a ballot proposition was presented to the voters. This proposition authorized the Borough (City at that time) to budget up to \$165,000 of the Economic Fund for debt retirement in regard to Cabin Creek (2020) and Scow Bay Water (2024).

Petersburg Borough, Alaska
Fund 280 - Borough Organizational Fund
Special Revenue Fund

FUND 280 - Borough Organizational Fund

280 Account Number	Description	FY 12/13 Actual	FY 13/14 Adopted Budget	FY 14/15 Adopted Budget
REVENUES				
000 402270	State Organizational Funding	300,000	200,000	100,000
000 410100	Investment Income			
Revenues Total		300,000	200,000	100,000
EXPENSES				
000 501320	Materials and Supplies	1,180	20,000	2,000
000 501340	Small Tools & Equipment	-	20,000	
000 501360	Street Material/Snow removal	-	-	
000 501410	Professional Services	1,320	-	
000 501412	Assessment Services	27,500	70,000	30,000
000 501413	Comprehensive Plan/Zoning/Mapping	4,450	75,000	75,000
000 501415	Attorney Expenses	9,613	65,000	65,000
000 501440	Advertising & Communications	2,401	7,000	7,000
000 506517	Land Entitlement Costs	-	2,000	2,000
Expenses Total		46,464	259,000	181,000

Fund Balance at FY 2013 Year End

\$ 253,536