



March 18, 2020

TO: PETERSBURG CONTRACTORS
FROM: COMMUNITY DEVELOPMENT DEPARTMENT
RE: BUILDING AND ELECTRICAL INSPECTIONS GUIDELINES

Borough Building and Electrical Inspections will continue while borough offices are closed. In order to protect the health of borough employees and the public, we are implementing the following guidelines.

Building and Electrical Inspections

Inspections shall be performed under the following conditions:

1. Building and Electrical permits are required for work in the Borough. Call the Building Official at 772-5410 or 518-0494 to begin this process.
2. Appointments for permitted inspections should be made by phone or email. Borough offices are currently closed so no customers should come into Borough offices to schedule an inspection.

By Phone:

Electrical - 772-4203
Building Official – 772-5410 or 518-0494

By Email:

Electrical - jwarnke@petersburgak.gov
Building Official - jbtagnoli@petersburgak.gov

3. Customers will be asked if any worker or owner has been ill while at the site or if they have traveled recently. If the answer is yes, inspections will be delayed until disinfection of any entry doors has occurred or a 4-day waiting period has elapsed without project occupancy to reduce the potential for viral conditions on surfaces.
4. No other workers, owners or customers will be present in the building during the inspection. If an inspector shows up to the site and there are people in the structure, they will not enter and may reschedule if the building is not vacated.
5. Inspections shall be documented by photos or video for any deficiencies that are found and must be remedied. This information will be emailed to the customer.
6. Exterior inspections will not require disinfection of surfaces, but 6-10' social distancing will be required for any customer contact.
7. Inspectors must also be healthy and observe excellent personal hygiene while performing their duties. This includes:

- Hand washing or sanitizing before, during and after inspections.
- Limiting the touching of any surfaces during the inspection. Utilizing gloves for any required handling of electrical equipment during the inspection.
- Covering all coughs/sneezes. Wearing properly fitted N95 masks if appropriate and available.
- Not reporting to work if ill. Reschedule inspections if illness prevents keeping of a scheduled inspection.
- Maintaining social distancing during performance of duties.
- Recognizing if a site worker or owner is displaying signs of illness and rescheduling an inspection if needed.

We appreciate your patience and understanding at this difficult time. We will reevaluate and adjust these guidelines as needed in the coming days.

Liz Cabrera
Community & Economic Development Director

Community & Economic Development Department
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