

**PETERSBURG BOROUGH  
SOUTH HARBOR LAUNCH RAMP  
FISH CLEANING FLOAT**

**BIDDER'S CHECKLIST**

INSTRUCTIONS TO BIDDER

I. GENERAL:

Bidders are advised that notwithstanding any instructions or interferences elsewhere in this Invitation to Bid, only the documents shown and detailed on this sheet need be submitted with and made part of their bid. Other documents may be required to be submitted after bid time, but prior to award. Bidders are hereby advised that failure to submit the documents shown and detailed on this sheet shall be justification for rendering the bid non-responsive.

II. REQUIRED DOCUMENTS FOR BID:

|       |                                                                                                                                                                       |
|-------|-----------------------------------------------------------------------------------------------------------------------------------------------------------------------|
| NOTE: | Only the following listed items as marked with an "X" are required to be completely filled out and submitted with the bid.                                            |
| X     | Bid proposal consisting of pages <b>BP-1 through BP-2</b> . <b>BP-2</b> must be manually signed.                                                                      |
| X     | Erasures or other changes made to the Bid Proposal Sheet must be initialed by the person signing the bid.                                                             |
| X     | Bid Bond, certified check, cashier's check, money order, or cash shall be submitted with the bid in the amount indicated.                                             |
| X     | Non-Collusion Affidavit                                                                                                                                               |
| X     | All Addenda issued shall be acknowledged in the space provided on the Bid Proposal sheet or by manually signing the Addenda sheet and submitting it prior to the bid. |
| X     | Equal Employment Opportunity Statement of Acknowledgement                                                                                                             |

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FISH CLEANING FLOAT  
BID PROPOSAL**

| Item No. | Pay Item Description                                        | Pay Unit | Approx. Quantity | Unit Price |       | Amount  |       |
|----------|-------------------------------------------------------------|----------|------------------|------------|-------|---------|-------|
|          |                                                             |          |                  | Dollars    | Cents | Dollars | Cents |
| 1505.1   | Mobilization                                                | LS       | All Req'd        | \$         |       | \$      |       |
| 2060.1   | Demolition and Salvage                                      | LS       | All Req'd        | \$         |       | \$      |       |
| 2894.1   | Install Salvaged Transition Plate Assembly                  | LS       | All Req'd        | \$         |       | \$      |       |
| 2895.1   | Fish Cleaning Float, 20' x 42'                              | LS       | All Req'd        | \$         |       | \$      |       |
| 2896.1   | Furnish and Install 12 3/4" Dia. x 0.500"t Steel Pipe Piles | EA       | 2                | \$         |       | \$      |       |
| 2896.2   | Install Salvaged 12 3/4" Dia. Steel Pipe Piles              | EA       | 2                | \$         |       | \$      |       |

**TOTAL BASE BID AMOUNT (In Figures):** \$ \_\_\_\_\_

**TOTAL BASE BID AMOUNT (In Words):** \_\_\_\_\_

**BIDDER NAME:** \_\_\_\_\_

**BID PROPOSAL  
(CERTIFICATION)**

TO: PETERSBURG BOROUGH \_\_\_\_\_, 2014  
NO. 12 SOUTH NORDIC DRIVE  
POST OFFICE BOX 329  
PETERSBURG, ALASKA 99833

SUBJECT: Project Title: **SOUTH HARBOR LAUNCH RAMP FISH CLEANING FLOAT**

Pursuant to and in compliance with subject Invitation to Bid, and other bid documents relating thereto, the bidder hereby proposes to furnish all labor and materials and to perform all work for the construction of the above referenced project in strict accordance with the bid documents at the prices established in the Bid Proposal, Pages **BP-1** through **BP-2** submitted herewith.

The bidder agrees, if awarded the contract, to commence and complete the work within the time specified in the bid documents.

The bidder acknowledges receipt of the following addenda:

|                   |                       |
|-------------------|-----------------------|
| Addenda No. _____ | Date of Addenda _____ |
| Addenda No. _____ | Date of Addenda _____ |
| Addenda No. _____ | Date of Addenda _____ |
| Addenda No. _____ | Date of Addenda _____ |

Enclosed is a Bid Bond in the amount of \_\_\_\_\_  
(Dollar Amount or Percentage of Bid)

Type of Business Organization

The bidder, by checking the applicable box, represents that it operates as ( ) a corporation incorporated under the laws of the State of \_\_\_\_\_, ( ) an individual, ( ) a partnership, ( ) a non-profit organization, or ( ) a joint venture. If a partnership or joint venture, identify all parties on a separate page.

|                     |                                              |
|---------------------|----------------------------------------------|
| _____               | Alaska Contractor's License<br>Number: _____ |
| Bidder/Company Name |                                              |

|                   |                                                |
|-------------------|------------------------------------------------|
| _____             | Employer's Tax Identification<br>Number: _____ |
| Address of Bidder |                                                |

|       |           |
|-------|-----------|
| _____ | _____     |
|       | Signature |

|             |            |
|-------------|------------|
| Phone _____ | _____      |
|             | Name/Title |

**PETERSBURG BOROUGH  
SOUTH HARBOR LAUNCH RAMP  
FISH CLEANING FLOAT**

**BID BOND**

KNOW ALL MEN BY THESE PRESENTS, that we, the undersigned \_\_\_\_\_

\_\_\_\_\_ as Principal and \_\_\_\_\_

\_\_\_\_\_ as Surety, are held and firmly bound unto the PETERSBURG BOROUGH, as Owner in the penal sum of \_\_\_\_\_ Dollars, for payment of which sum well and truly to be made, we hereby jointly and severally bind ourselves, our heirs, executors, administrators, successors and assigns. Signed this \_\_\_\_\_ day of \_\_\_\_\_, 20\_\_\_\_.

The condition of the above obligation is such that whereas the Principal has submitted to the Petersburg Borough, Alaska a certain Bid, attached hereto and hereby made a part hereof to enter into a contract in writing, for :

**PETERSBURG BOROUGH  
SOUTH HARBOR LAUNCH RAMP  
FISH CLEANING FLOAT**

NOW, THEREFORE

- a.) If said Bid shall be rejected, or in the alternate,
- b.) If said Bid shall be accepted and the Principal shall execute and deliver a contract in the Form of Contract attached hereto (properly completed in accordance with said Bid) and shall furnish a bond for his/her faithful performance of said contract, and a bond for the payment of all persons performing labor, furnishing materials or furnishing equipment in connection therewith, and shall in all other respects perform the agreement created by the acceptance of said Bid,

then this obligation shall be void, otherwise the same shall remain in force and effect; it being expressly understood and agreed that the liability of the Surety of any and all claims thereunder shall in no event, exceed the penal amount of this obligation as herein stated.

The Surety, for value received, hereby stipulates and agrees that the obligations of said surety and its bond shall be in no way impaired or affected by an extension of the time within which the Owner may accept such Bid; and said Surety does hereby waive notice of any such extension.

**PETERSBURG BOROUGH  
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**BID BOND – PAGE 2**

IN WITNESS WHEREOF, the Principal and Surety have hereunto set their hands and seals, and such of them as are corporations have caused their corporate seals to be hereto affixed and these presents to be signed by their proper officers, and day and year first set forth above.

\_\_\_\_\_  
Principal

\_\_\_\_\_  
BY: \_\_\_\_\_

\_\_\_\_\_  
Surety

\_\_\_\_\_  
BY: \_\_\_\_\_

(SEAL)

\_\_\_\_\_  
Principal

\_\_\_\_\_  
Surety



[Type text]

**STATE OF ALASKA  
DEPARTMENT OF ENVIRONMENTAL CONSERVATION**

**EQUAL EMPLOYMENT OPPORTUNITY  
STATEMENT OF ACKNOWLEDGEMENT**

This statement of acknowledgement is required by the Equal Employment Opportunity Regulations of the Secretary of Labor (41 CFR 60-1.7(b)(1)) and must be completed by each Bidder and proposed Subcontractor participating in this contract.

**PLEASE CHECK THE APPROPRIATE BOXES**

THE  Bidder  proposed Subcontractor hereby **CERTIFIES:**

**PART A.** Bidders and proposed subcontractors with 50 or more employees and a federal contract amounting to \$50,000 or more are required to submit one federal EEO-1 report during each year the two conditions (50 employees and a \$50,000 federal contract) exist.

The company named below (Part C) is exempt from the requirements of submitting an EEO-1 report this year.

NO (go to PART B)  YES (go to PART C)

**PART B.** The company named below (Part C) has submitted an EEO-1 report this year, or intends to at this time.

NO  YES

NOTE: On-line EEO-1 report filing may be accessed at the following web address:

<https://egov.eeoc.gov/eeo1/eeo1.jsp>

EEO-1 reporting and instructions may be obtained by writing or e-mail to:

EEO-1 Joint Reporting Committee  
P.O. Box 78040  
Washington, DC 20013-8040  
Telephone 1-866-286-6440  
Email: [e1.techassistance@eeoc.gov](mailto:e1.techassistance@eeoc.gov)

**PART C.**

\_\_\_\_\_  
Signature of Authorized Representative of Company

\_\_\_\_\_  
Date

\_\_\_\_\_  
Name of Company

(\_\_\_\_\_)\_\_\_\_\_  
Telephone No.

\_\_\_\_\_  
Address of Company

\_\_\_\_\_  
Zip Code

\_\_\_\_\_  
Project Name

\_\_\_\_\_  
Contract Number